

DRAFT

Attendance: Deanna DiCarlo (UHLS), Geoff Kirkpatrick (BETH), Sarah Clark (APL), Judith Wines (RCSC), Matt Graff (COHS), Tim Burke (UHLS)

September minutes approved.

Old Business

1. Funding the \$80,000 Fiction/Juvenile/Young Adult Content Gap

The committee discussed the gap left by the reallocation of Central Library funds and how to best recommend that we address the \$80,000 that will no longer be spent on fiction or youth content. After the last meeting, Deanna distributed a spreadsheet of how factoring in \$80,000 to the minimum contributions (using the same formula based upon percentage of circulation) would add up for each library. Judith distributed the spreadsheet at the last Directors Association (DA) meeting for their feedback. The committee agreed to make this strategy the official recommendation to the DA, and Tim and Judith will communicate this at the next meeting (Tim will also reach out to the larger library directors personally since they will be most affected).

2. Finalizing Flipster content selection

The committee revisited the recommended titles with updated pricing from Flipster, including a 5% service fee on the total. With a few tweaks, the recommendation distributed after the last meeting stands with thanks to Melissa Tacke for her thoughtful analysis. Sarah recommended more clearly explaining how Flipster titles' usage limits are "views" that fluctuate (as opposed to OverDrive's download limits that are fixed). Deanna will edit the spreadsheet with an added explanation of the usage "limits" and send to this committee, and Judith will distribute it to the DA.

3. OverDrive selection guidelines and training

The committee acknowledged that substantial guideline edits, training, and strategies are needed due to the changes in funding and what the Central Library is able to purchase, including:

- Clear communication to use the Shared Nonfiction Cart instead of purchasing nonfiction (The Central Library will keep this cart active in 2017 and make purchases regularly as long as content meets the guidelines. Judith will also send a reminder to the DA—including a link—that they should use this cart).
- Magazines need to be deleted.
- Holds and RTL need to be expanded with more instruction on how to run the reports

- Metered expirations need to be expanded and explained fully because the Central Library was previously responsible for them. This will be a new task for most selectors.
- Division of the fiction and nonfiction subject tables with more explanation
- Addition of youth content and emphasis of the importance of purchasing it
- Making the guidelines accessible from the eCAC page
- Poll the DA to get a list of who the current selectors and recommenders are, and add all to the digital collection listserv.
- Host a training for all selectors at UHLS

Deanna will distribute an edited version for review at the next meeting.

New Business

4. Review public facing Overdrive site to be launched on November 9th.

The committee reviewed the site preview. It was noted that the new site highlights featured collections more front and center and makes the status of “available” vs “wait list” more evident. Deanna noted that the only feedback she has received via email was from EGRN noting the elimination of a clear link to Adobe Digital Editions (ADE) and BETH noting the absence of the Kids & Teen Reading Rooms from the preview. The committee agreed that ADE is not used as often and is OK with its deletion. Deanna explained the reading rooms will be available at the launch, so we will have to wait until then to see what if any changes have been made.

5. Reexamining best day to meet

At least one committee member can no longer attend on Wednesday afternoons, so we will need to pick a new day and time. We will discuss this further at the next meeting.

The next meeting is scheduled on Friday, 12/16/2016 at 2:30 pm.

Meeting adjourned at 4:15 pm.