

# E-Content Advisory Committee

## Meeting Minutes

1/28/15 3:00 p.m.

**Attendance:** J. Benedetti (UHLS); J. Chirgwin (RENS); D. DiCarlo (APL); M. Graff (COHS); J. Murphy (APL); R. Naylor (COLN); A. Peker (VOOR); L. Teachout (STEP); J. Wines (RCSC); L. Zapala (MEND); S. Jarzombek (APL) and T. Burke (UHLS) also attended the meeting.

- The minutes from the January 13 E-Content meeting were approved.
- J. Wines introduced S. Jarzombek and T. Burke.
- Purchasing automated carts
  - J. Benedetti shared a report about the amount of money spent by member libraries on metered content, purchases based on the holds ratio, and RTL for 2014. The report is based on carts that were labeled as those types of purchases.
  - J. Wines informed the Committee that she contacted S. Jarzombek prior to this meeting to discuss using Central Library funds for automated purchases. T. Burke suggested that the Central Library funds used for purchasing automatically created carts would be held at UHLS who would manage the purchases. The Committee revisited the discussion from the January 13 meeting regarding the distribution of spending throughout the year. Two other options from the last meeting were revisited; they are restated below:
    - A. Peker suggested a percentage of each member library recommended contribution goes toward the purchase of holds. That will allow Central Library to purchase items to maintain a balanced collection of NF eContent.
    - R. Naylor suggested that larger libraries might be able to support the purchase of items based on the holds ratio.

The Committee discussed the three options.

**MOTION:** A. Peker motioned to utilize 25% of the minimum recommended contribution from member libraries and Central Library funds to purchase automatically populated carts including holds, metered access, and RTL. R. Naylor seconded. Unanimous.

- **Marketplace Credits:** J. Murphy noticed a credit from OverDrive when a recent purchase was made at APL. J. Benedetti shared that OverDrive automatically applies credit to the next purchase made by any UHLS member library. The credit is received for reasons such as damaged files or DRM conflicts.

- OverDrive Periodicals: J. Benedetti shared information about eMagazine circulation: checkouts/library for each title.
- Committee Positions: At the next meeting, the Committee will vote to fill two positions: Chair and Secretary. J. Wines suggested the Chair should be a Director to be able to provide monthly reports to the Director's Association.
- Review of selection guidelines: D. DiCarlo shared revised guidelines with the committee. The revisions will be discussed at the next meeting.
- The meeting adjourned at 4:50 PM