



UHLS ad hoc Committee on E-Content Collection Development

Meeting minutes - Approved

6/20/12

Members in Attendance: Amy Peker (CAST) - Chair, Jo-Ann Benedetti (UHLS), Julie Zelman (BRUN), Barbara Nichols Randall (GUIL), Tim Burke (UHLS) - ex officio non-voting

Excused: Richard Naylor (COLN)

- 1) A. Peker called the meeting to order at 9:10am.
- 2) The committee reviewed the minutes from the 5/2/12 meeting. J. Benedetti made a motion to approve the minutes as presented. B. Nichols Randall seconded the motion. The motion passed unanimously.
- 3) The committee continued its discussion on the details of the draft E-content Collection Development Guidelines. A current draft of which was distributed by T. Burke.
 - 1) Introduction - ok
 - 2) Contribution to the collection - make sure an updated chart is attached with calendar year 2011 stats used.
 - 3) Coordinated Collection Development - complete section with language that reinforces that UHLS will provide individual consultation to member libraries to help them make the most cost effective e-content purchases.
 - 4) Central Library Role - drop reference to specific "requests to copies" ratio and make it more general. Also include language that recognizes that there should be flexibility in the application of the ratio in the case of the unanticipated "hot title".
 - 5) Reporting requirements - Add a first sentence about the member library responsibility to know how to use and to regularly monitor the e-content use and collection statistics from Overdrive. Also drop the phrase "as requested by the member libraries" in favor of an "included but not limited to" list.

6) Strategies - ok as is, but really will be an evolving list.

7) E-content Advisory Council - the committee discussed more details such as composition, representation, term of office, role of the Central Library, how to represent all user groups (adult, youth, outreach, etc.), the charge of the council, etc.

T. Burke will continue to work on the draft document reflecting the discussions above. The draft will be shared with the committee in the next few days for final comment and it will be presented as the committee's final report to the DA at the 7/6/12 meeting.

- 4) T. Burke reported that R. Naylor was part of a team from NYLA that attended a meeting in NYC yesterday with the NYS Attorney General's Office to discuss the issue of e-book pricing, sales, and availability to libraries in NYS.

J. Benedetti announced that the Overdrive Mobile Download Center has been scheduled to stop in the UHLS service area on August 8-9 (Wed/Thu). The details are still being worked out, but on 8/8 the vehicle will be outside at the Empire State Plaza. Possible locations for 8/9 are still being explored. J. Benedetti will be out with the vehicle throughout its public appearances and once the primary details are set, UHLS will contact the member libraries to get library staff to be on site with the vehicle to provide a local library connection for people who stop by.

- 5) The final report of the committee will be made at the 7/6 DA meeting so there will not be the need for any further meetings of this ad hoc committee. The group was in agreement that much positive work was accomplished and that the process was both productive and collaborative.

- 6) The meeting adjourned at 10:40am.