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UHLS ad hoc Committee on E-Content Collection Development

Meeting minutes - Approved

5/2/12

Members in Attendance: Amy Peker (CAST) - Chair, Jo-Ann Benedetti (UHLS), Richard Naylor (COLN), Julie Zelman (BRUN), Barbara Nichols Randall (GUIL), Tim Burke (UHLS) - ex officio non-voting

1) A. Peker called the meeting to order at 9:11am.

2) The committee reviewed the minutes from the 4/4/12 meeting. R. Naylor made a motion to approve the minutes as presented. J. Benedetti seconded the motion. The motion passed unanimously.

3) Overdrive WIN interface implementation discussion
   T. Burke said that the WIN implementation date of 5/7/12 and the new features of the interface were shared with the directors list on 5/1. J. Benedetti will make a brief presentation to the DA at their 5/4 meeting giving them the first look at the UHLS WIN interface, discussing its features and answering questions.
   The committee discussed the Recommend to Library feature and recommended that: 1) UHLS send a monthly report to all member libraries with recommendations for their review and action and 2) that all recommendations made by UHLAN cardholders should be sent to APLM as the central library for their review and action.
   The committee discussed the member library ad feature of the WIN interface and J. Benedetti and T. Burke explained that they planned to set up a system to allow member libraries that wanted to create their own ads to do so and to provide some template for libraries that did not want to create their own ads.

4) The committee continued its discussion of the format and details of the draft E-content Collection Development Guidelines document which was distributed by T. Burke.

   A. Introduction - ok

   B. Contribution to the collection - ok

C. Collection Development Responsibilities - Change heading to "Coordinated Collection Development". Also add in language that reminds member libraries that if they don't want to or can't select e-content for the UHLS collection then UHLS can order material for the collection using their contribution $,

 D. Central Library Role - Several elements that should be included are the use of automatic lists (NYT BS, Most Popular lists from Overdrive, etc.) along with the holds trigger point which orders additional copies based on a selected # of holds (currently APL is using 6 - 1 as its automatic trigger point); CL should be responsible for adding material in non-fiction because of their responsibility to spend Central Book Aid $ which is specifically designated for non-fiction material; UHLAN user recommendations should be considered by the central library.

E. Reporting requirements - Ok

F. Collection Development strategies for e-content - This information can be extracted from the committee minutes and supplemented by additional input from the committee and the members going forward. Other suggestions from the committee include - no ready reference in the e-content collections; avoid purchases in areas where the information changes rapidly (computes, medicine, health), check the collection before you order something to avoid duplicate copies of titles, in non-fiction selection concentrate on narrative non-fiction, always focus on adding new content to the collection to continue to expand the choices for users of e-content.

G. Permanent E-content Advisory Council - The committee discussed this question and felt strongly that there was a need for a permanent advisory council to deal with e-content. It should include a representative from the Central Library and be open to library staff involved in e-content collections/collection development at member libraries (ie. "not just directors").

T. Burke and J. Benedetti will continue to work on the draft document reflecting the changes above, which will be discussed at the next committee meeting.

5) A date for the next meeting was discussed and it was determined that the next meeting would be held on Wednesday 6/20 at 9:00am in the green conference room at UHLS.

6) The meeting adjourned at 11:05am.