



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Melissa Tacke

Vice Chair: Tim Wiles

Secretary: Natalie Hurteau

X	APLM – Scott Jarzombek		NGRN - Daryl McCarthy
X	ALTM - Joseph Burke		PTRB - Melissa Lockett
	BRLN – Sharon Vogel		POES - Margie Morris
X	BERN – Kathy Stempel	X	RCSC - Judith Wines
X	BETH – Geoffrey Kirkpatrick	X	RENS - Jane Chirgwin
X	BRUN – Natalie Hurteau	X	RVLL - Kim Graff
X	CAST – Melissa Tacke	X	SNLK - Melinda Fowler
	COHS - Matt Graff		SCHG - Nick Matulis
	COLN - Evelyn Neale	X	STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
X	GRAF – Natalie Hurteau		VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Gail Sacco
	HOOF – Lise Smith		WTVT – Kelly Vadney
	MEND - Lenny Zapala	X	WSTR - Sue Hoadley
X	NASS – Tracey Clague		UHLS - Tim Burke

Directors' Association

May 4, 2018

9:07 AM - Meeting called to order by M. Tacke, Chair.

I. MINUTES

MOTION: J. Wines moved to accept the Minutes of the April 6, 2018 meeting. T. Wiles seconded. Unanimous.

II. REPORTS

Finance Committee – J. Dugas Hughes reported that the finances are per usual for this time of year, nothing out of the ordinary.

Administration Committee – No meeting

Services Committee – N. Hurteau shared that the Services Committee is proposing revisions to the timeline and the guidelines (drafts were shared in the Director’s Report). The new due date will be August 1st for preliminary review. G. Sacco has a concern over this due date because of summer reading. She was happy to see some of the changes that were made to reflect the conversation had between directors, but is very disappointed that equity among libraries is not included within the guidelines and there is no mention of population served. VOOR will be sending a letter to the committee and the UHLS Board President following this meeting.

Automation Advisory Committee – M. Fowler reported that the committee is still reviewing the MyCard. They are finding that each library is using a different age standard for youth cards. By a show of hands in the room, some of the ages being used were 14, 15, 16 and 18. It would be great if we could partner with BOCES and input information into our system so that each child receives a card. VOOR currently does this by teaming up with the local kindergarten classes and each child gets a library card when they take a field trip to the library. G. Kirkpatrick pointed out that we have two issues arising from this discussion: creating a youth card system wide by teaming up with BOCES and if we create this card, should it be fine free. G. Sacco is concerned because she does not have the authority to make youth cards fine free and does not want a system-wide decision to affect her income stream. This is a decision that would have to go through her board to decide how to implement and what to charge.

Central Library Advisory Committee – No meeting

eContent Advisory Committee – No meeting, but there is a chart! J. Wines reported that there are a dozen libraries who have yet to spend any money on e-content in 2018.

III. OLD BUSINESS

IV. NEW BUSINESS

V. OPEN FORUM

WSTR: New community room opening on Friday, May 18th – everyone is welcome to attend the dedication ceremony.

VOOR: Budget votes are coming up next week. Breaking ground soon to add two additional reading sheds. The Friends Group now has 35 volunteers who are actively participating May through September. They raised \$8k for this project!

DA Meeting 5/4/18

- EGRN: J. Dugas Hughes asked if we have set a date to discuss upcoming construction grant projects, maybe after the next DA meeting?
- APLM: June 1st is PLS FYI – many directors may not be able to attend because of this conference.
- GUIL: T. Wiles provided an update on the facilities expansion plans for GUIL.
- BETH: Wifi is now available at Five Rivers thanks to BETH! Footprint will be expanding soon, it costs about \$120 per month for a FIOS line (fiber line would be super expensive). No splash page but it does say free library wifi.
- RSCS: About 1,000 feet of new staff space is opening this month! The staff previously didn't have a kitchen or place to eat their meals.
- APLM: Named one of the top mid-sized companies to work for in the area! S. Jarzombek encourages all to do staff surveys. Also, front of Washington Ave. branch should be finished this month and the public access studio should be opening this month as well.
- RENS: J. Chirgwin reported that the Rensselaer County libraries are coordinating with PBS for the Great American Read. Feel free to jump on the bandwagon for increased marketing.
- EGRN: Great marketing feedback received during the "I love your library" display – patrons covered the space with hearts!
- ALTM: J. Burke is sad to report that ALTM no longer has the caboose.
- BRUN: Junior cards are no longer in use because the library is completely fine free! G. Sacco asked if they've seen any impact - it has only been a month, but N. Hurteau has seen a small uptick in donations. WSTR is not officially fine free but waive fees generously, and patrons usually donate more than what it would have cost to pay the fine. The CDTA navigator pass has been generating a lot of money at APLM.

The next meeting will be Friday, June 1, 2018 at 9:00AM.

MOTION: J. Burke motioned to adjourn. J. Chirgwin seconded. Unanimous.

Meeting adjourned at 10:30 AM.