



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Melissa Tacke

Vice Chair: Tim Wiles

Secretary: Natalie Hurteau

X	APLM - Scott Jarzombek		NGRN - Daryl McCarthy
X	ALTM - Joseph Burke		PTRB - Melissa Lockett
	BRLN – Sharon Vogel	X	POES - Margie Morris
	BERN – Judy Petrosillo	X	RCSC - Judith Wines
X	BETH – Geoffrey Kirkpatrick		RENS - Jane Chirgwin
	BRUN – Natalie Hurteau	X	RVLL - Kim Graff
X	CAST – Melissa Tacke	X	SNLK - Melinda Fowler
	COHS - Matt Graff		SCHG - Nick Matulis
	COLN - Evelyn Neale		STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
	GRAF – Natalie Hurteau		VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Gail Sacco
X	HOOF - Carol Gaillard & Lise Smith	X	WTVT – Kelly Vadney
	MEND - Lenny Zapala		WSTR - Sue Hoadley
X	NASS - Laurenne Teachout	X	UHLS - Tim Burke & Deanna DiCarlo

Directors' Association

January 5, 2018

9:13 AM - Meeting called to order by M. Tacke, Chair. M. Tacke welcomed Lise Smith, who will become the Director of Cheney Library in February.

I. MINUTES

MOTION: L. Teachout moved to accept the Minutes of the December 1, 2017 meeting. J. Hughes seconded. Unanimous.

II. REPORTS

Executive Director's Report - T. Burke reported on the following:

- **UHLAN Extension Agreement** – We are down to only 4 libraries that have not yet sent an approved UHLAN Extension Agreement. If there are any questions from you or your trustees, T. Burke will be happy to address them on the phone or in person at your library.
- **Advocacy (NYS Executive Budget)** – The State of the State was delivered yesterday, but included no specific hints as to library funding in the coming year. When the Executive budget is released January 17th, we will have a clear idea of our advocacy challenge for the year.
- **Advocacy (Senate sign on letter)** – Good news! Libraries got some support from the NYS Senate last month in the form of a “sign-on letter” urging the Governor to fully fund libraries. Please remember to thank your Republican Senate representatives.
- **Advocacy (Assembly hearing on library funding)** – Hearing has been scheduled for Wednesday 1/10 and T. Burke’s testimony will be from a statewide perspective because he was asked to speak on behalf of the 73 library systems across the state, as represented by the New York Alliance of Library Systems (NYALS). S. Jarzombek from APL will also be testifying, so UHLS will be well represented.
- **2018 Library Advocacy Day**– Please make sure your calendar is marked for Wednesday, February 28.
- **Advocacy Day Prep Program at UHLS** – UHLS and CDLC will once again jointly host an Advocacy Day Prep Program here at UHLS at 10:30AM on Thursday, February 15. You do not need to attend in order to participate in Advocacy Day.
- **Real People, Real Dollars** – NYLA is encouraging all public libraries statewide to add this to their advocacy plan this year. Deanna will be spearheading this effort here in UHLS, you will be hearing from her early next week with more details about how your library and community can use this tool to help deliver the message about the importance of library funding.
- **UHLS Annual Celebration** – Just one more reminder... our 2018 Annual Celebration will be held at the Hilton Garden Inn in Troy on Tuesday, June 19. It is NOT the 2nd Wednesday of the month!

Finance Committee – J. Hughes reported that at the December Board meeting, a representative from UHY did a presentation on the 2016FY financial review – the only major change is that

UHLS went from accrual to cash basis. J. Hughes asked if any member libraries use cash accounting, the consensus was no.

Administration Committee – no meeting

Services Committee – no meeting

Automation Advisory Committee – M. Fowler stated there was a meeting discussing the Mycard template project and that the committee may send out a survey to gather further information. J. Thornton is working on gathering some related statistics but this is going to take a couple weeks. The committee suggests that Mycards should only be used at the issuing library. G. Sacco asked for further resources supporting no fines for youth groups and J. Burke offered to share what he's put together for his trustees.

Central Library Advisory Committee – no meeting

Reports and Statistics Ad Hoc Committee – no meeting

eContent Advisory Committee – we met – more spreadsheets! All of the ERO funds for 2017 have been spent and while 30% of the funds weren't received, some libraries spent more than anticipated, so that made up for it. A concern regarding the long wait time/holds was raised by G. Sacco because it was thought money was being spent on duplicate copies to reduce the amount of time patrons spent waiting for their request. J. Wines confirmed that money is being put toward high demand holds and that if a title doesn't have a hold, it is not being renewed. The committee is looking at Overdrive's Advantage Plus program and how it can be used to speed up holds. J. Dugas Hughes asked what percentage increase would need to be paid to clear up this issue, as the group agreed that the wait time shouldn't be longer than 2 weeks. J. Wines stated that the suggested 9% increase would just allow collection growth to be maintained, but wouldn't clear up the holds. She will work on gathering the data related to this question.

III. OLD BUSINESS

IV. NEW BUSINESS

V. OPEN FORUM

Open forum was skipped due to the scheduled Opioid Overdose (Narcan) Training at 10AM presented by Joseph Filippone, Director of Prevention Services, Catholic Charities Care Coordination Services.

The next meeting will be Friday, February 2, 2018.

Motion: S. Jarzombek motion to adjourn. M. Tacke seconded. Unanimous.

Meeting adjourned at 10:01AM.