

Directors' Association
Upper Hudson Library System
Friday, June 7, 2013 at UHLS

Attending:

Judith Wines (ALTM)	Katherine Chansky (NASS)
Carol Nersinger (APLM)	Margie Morris (POES)
Judy Petrosillo (BERN)	Jane Chirgwin (RENS)
Amy Peker (CAST)	Kim Graff (RVLL)
Richard Naylor (COLN)	Mindy Fowler (SNLK)
Evelyn Butrico (EGRN)	Tim Burke(UHLS)
Barbara Nichols Randall (GUIL)	Gail Sacco (VOOR)
Carol Gaillard (HOOF)	Sue Hoadley (WSTL)
Lenny Zapala (MEND)	

Minutes:

Meeting convened at 9:05AM

Motion: (Nersinger/Wines) To approve minutes of April 5, 2013 meeting. **Motion carried.**

UHLS News: Tim Burke – distributed notes

Advocacy: NYLA “Mini Advocacy Day” - UHLS was well represented at the 2013 NYLA “Mini Advocacy Day” which was held on Monday 6/3. This effort is conducted by the NYLA Legislative Committee and has several purposes - to focus legislative attention on the NYLA non-budgetary legislative priorities, to continue to build relationships with legislative leaders and key staffers, to learn what else we can and should be doing to get our message out to the right people, and finally to lay the groundwork for next year’s advocacy campaign. Barbara Nichols Randall (GUIL), Geoff Kirkpatrick (BETH), and I all participated in meetings with the Division of Budget, the Assembly Ways and Means Committee, Assembly Speaker Sheldon Silver’s staff, and Senate Majority Leader Dean Skelos’ staff. The meetings were positive and productive and we should all be proud of the way our System demonstrates leadership in advocacy for libraries.

UHLS Annual Dinner - I hope everyone is all set for the UHLS Annual Dinner next Wednesday, June 12 at the Crooked Lake House in Averill Park. We currently have 194 attendees registered...making this the second largest annual dinner in UHLS history!! We are also expecting a number of special guests including NYS Senators Breslin and Marchione, Assembly members McLaughlin and Steck, Deputy Commissioner Jeff Cannell, and perhaps even a surprise guest! Beyond the guest list, there’s a lot to look forward to at this year’s dinner - the Rensselaer County libraries chipped in to provide a special treat in the form of live music from April Marie, we’ll also be raffling off a door prize after the dinner, so some luck attendee will go home with a brand new 7” Kindle Fire HD (that they can donate to their home library if they so choose...so good luck with that!), and of course we’ll be announcing the UHLS member library awards for 2012, so I’m looking forward to seeing you all there.

NYS Construction Grant Program - I hope you’ve been thinking about the next round of NYS Public Library Construction grants, because we’re almost ready to start the process all over again. DLD has not announced the opening of the application software for the 2013-14 grant cycle yet, but I expect that announcement to come before the end of June. The application process is not changing much at all from previous years, so if you have done an application recently you should have no problems. Please remember that UHLS is here to help you if you have any questions at all about the application process or want to discuss possible grant projects. If you are considering an application this time around, I suggest that you look at the grant information and the related application information that is currently on the DLD website to help you prepare for the grant process. Here is the link on the DLD site - <http://www.nysl.nysed.gov/libdev/construc/index.html>

NYS Annual Reports - We were recently notified by DLD that all of the UHLS Library Annual reports have been accepted and approved for 2012. There was only one small technical question on one library's report and other than that all of the reports passed the approval process without any questions - an almost unheard of feat! Congratulations to all of the people at the member libraries and at the System who work so hard to get this information compiled and submitted on time and in order. Another job well done!!

ILS Exploration - You will be hearing a full report from Evelyn Butrico, the Chair of the ILS Investigation Committee at the meeting, but we have been spending a lot of time on the process here at UHLS. I also wanted to share with you that the group we've put together has been functioning well together, representing the members and the system very well and I am looking forward to working with them on this important project.

Trustee Training webinar - Just a reminder that next Tuesday June 11, from 10 am to 11 am, the New York State Library will offer a free, brief introductory webinar for new public and association library trustees, "What Every Trustee Should Know," presented by the author of the current NYS Trustee Handbook, Jerry Nichols. The program will cover:

- Your role as a Trustee;
- Effective Board Meetings;
- Legal and Fiduciary Responsibilities; and
- Working with your fellow Trustees and Library Director.

Please make sure that your trustees are aware of this program. We will be showing the program in the large meeting room at UHLS if any of your trustees would like to see it in that format. The webinar will also be recorded, archived and made available on the DLD web site at a future date, so watch NYLINE for the announcement that it is available. We'll make sure the link to the archived program is sent out to everyone and we'll also consider including it on our website for quick reference for member library trustees.

CD/DVD Cleaning Station - Just an FYI that in order to create a dedicated ILL work station we've relocated the disc cleaning machine to a spot on the lower level of the UHLS office space right behind Rawdon's work area. If you have any trouble finding it just ask any UHLS staff person for assistance.

In addition:

Annual Dinner – Tim reminded people to talk to any of the political representatives that attend.

Barbara asked about the Overdrive visit. Jo-Ann is out of town so Tim will have more information later. There was discussion of the Overdrive kiosks - also we can earn one if we have enough sales by the end of June. Barbara & Evelyn said patrons are not using the kiosks that are set up in their libraries.

Gail asked if we should be working with legislators so we have a voice in upstate NY. She asked if this could be discussed over the next few meetings. Tim reported that we have been working with them – Fahy, McDonald, and Steck. This effort should start locally – inviting local legislators to library events is a good start. Carol N reported that Pat Fahy has been to several events for Albany. John McDonald is a huge advocate for libraries. Tim stated that we need sustained support on the library committee. Barbara reported that the PAC gave money to support all members on the library committee. Gail would like to have a "company line." Tim, Gail, and Carol N will work on that.

UHLS Board & Finance Committee: E Butrico

Met on May 8th – Mini grant money was distributed, a copier was purchased, and award money was approved.

UHLS Administration: J Zelman T Burke

Discussed awards for annual dinner

Services Committee: R. Naylor

Met on May 10th – chose award recipients

Central Library: L Zapala

No meeting

e-Content Advisory: J Wines

Met on May 31st – approved purchase of Tumble Books – picture book content for ereaders.

Carol N shared Albany's experience with Zinio – it was very painful to get it loaded, it is expensive, and it is hard to use – “not ready for prime time.” Tim stated that concept is great but it is very expensive. Richard thought it would be appropriate for the Central Library. Once you download an issue of a magazine, you own it. It is similar to databases – libraries like it but it is hard to get patrons to be interested. Amy described the process – there are a lot of logins.

Overdrive – the Advantage model does not work for UHLS. Someone from Overdrive will be coming to discuss options. NY Public Library is considered one library and has over 3.5 million users, UHLS is not considered one library, but only has 500,000 users.

ILS Investigation Committee – E Butrico

They saw a demonstration of four systems (Joe & Tim had narrowed the choices down to four). Tim set up schedules for each of the four companies to come in for a day to allow the committee to use the systems in various ways. The committee wanted to see what is available right now, not promises of future offerings. Amy said that Polaris incorporates social media – it is very different from what we are using now – she likes that system a lot.

The committee will make some site visits and talk to library staff. They are looking for econtent integration, ecommerce, and mobile functionality. The committee will narrow it down to two choices and then will have demos for others to try. There seems to be a nice advancement from where we are right now. Sue thanked the committee for their hard work.

Old Business:

None

New Business:

Nominating committee – Richard, Kim, and Evelyn

Registration of Schodack patrons – CAST, EGRN, & NASS request funds from Schodack to cover the unserved areas. It is complicated to register these patrons in the correct library. If anyone is registering a Schodack resident, please send the registration card to the appropriate library, based on the patron address. The three libraries will make sure the registration is correct. A procedure form will be sent out with more details.

Open Forum:

Gail – congratulated Judith on all the awards given to ALTM lately.

Judy P – started building renovation. Fundraiser in April was miniature golf. They asked the community groups to build a golf hole based on a 4'x8' sheet of plywood. Very successful event.

Evelyn – Library staff training on “Ask 24/7,” a reference tool. EGRN wanted to provide “chat reference.” They explored options and this seemed like the best solution. It is through OCLC and a participating library must participate at least three hours per week. They only answer public library reference questions, not academic library reference.

Barbara – Starting a construction project from a grant from three years ago. A new entrance door has been installed. The parking lot is being torn up and redone. There will be a drive-up book drop and they will be getting a Better World book drop.

Motion: (Petrosillo/Nersinger) No meeting in July. **Motion carried.**

Adjournment

Motion: (Fowler/Chirgwin) To adjourn meeting. **Motion carried.** Meeting adjourned at 10:47AM. Next meeting is August 2, 2013 at 9 AM at UHLS.

Submitted by,
Margie Morris