

**Directors' Association  
Upper Hudson Library System  
Friday, June 1, 2012 at UHLS**

**Attending:**

Judy Petrosillo (BERN)  
Geoffrey Kirkpatrick (BETH)  
Amy Peker (CAST)  
Barbara Nichols Randall (GUIL)  
Lenny Zapala (MEND)  
Pat Sahr (NASS)

Margie Morris (POES)  
Judy Felsten (RCSC)  
Paul Hicok (TROY)  
Tim Burke(UHLS)  
Gail Sacco (VOOR)  
Sue Hoadley (WSTL)

**Minutes:**

Meeting convened at 9:10 AM

**Motion: (Nichols Randall/Zapala)** To approve minutes of May 4, 2012 meeting. **Motion carried.**

**UHLS News: Tim Burke**

- Tim distributed his report – see attached
  - Item # 4 – Member library banner ads on Overdrive: Gail would like a meeting to plan for banners that would have an impact on all libraries, such as summer reading. She suggested meeting after the next DA meeting.

**UHLS Board & Finance Committee: E Butrico**

Tim reported that routine financial matters were dealt with.

**UHLS Administration: J Zelman**

No meeting

**Services Committee: R. Naylor**

Construction grant discussed.

**Central Library: P Hicok**

No meeting – over the summer they will work on the Central Library Plan of Service. Gail asked about terms of service for members of the Central Library committee.

**e-Content Committee: A. Peker**

No meeting, will meet in June. Gail asked about holds for ebooks vs. the number of copies available. Who monitors and orders for this. Tim stated that Jo-Ann is working with Central Library for ordering. Gail shared that there was a record in Horizon for circulating ereaders. She encouraged libraries to use the appropriate record. Discussion of non-requests/local requests.

**Old Business:**

Online patron registration – ASC did not meet so no additional information.

**New Business:**

NASS: Better World Books is coming into this area with drop boxes. There was discussion of how various libraries have used Better World.

**Notable Programs:**

**GUIL:** Bond vote – information is on the website – Expand GPL.org. Have used phone banks for donations.

**BERN:** Asked if anyone had done a giving tree. GUIL has done that, Barbara will share the information.

**VOOR:** Holding 5 informational meetings on the building expansion. The referendum will likely be held in October.

**Problems/Solutions:**

Judy F – need a representative from a medium-sized Albany County library. The RCSC rep has resigned.

**Open Forum:**

- NYLA has facilities for phone banks - \$75 per use – will help find volunteers for the phone banks (per call charge).
- NYLA Executive Director – On June 18<sup>th</sup> there will be interviews with the final 3 candidates. There were 19 candidates in total.
- New Yorkers for Better Libraries went to Neil Breslin's fundraiser.

**Adjournment**

**Motion:** ( Petrosillo/Zapala ) To adjourn meeting. **Motion carried.** Meeting adjourned at 10:30 AM. Next meeting is July 6, 2012 at 9 AM at UHLS.

Submitted by,  
*Margie Morris*

## Report for 6/1/12 Director's Association meeting – Tim Burke

- 1) Plan of Service
  - Next phase - Data Review/Discussion of organizational goals
    - June 5 - UHLS Staff and UHLS Board of Trustees
    - July 6 (DA meeting) - Director's Association
  - Will begin early stage drafting of the plan after June 5 meeting
- 2) 2011 NYS construction grants
  - Grant \$ has been “put on certificate” by the Div. of Budget
  - DLD said that “Libraries should see their award \$ in June”
  - The award check will be for 90% of total the award amount with final 10% paid out upon project completion.
- 3) 2012 NYS construction grants
  - 75% eligible criteria was approved by the UHLS BOT on 5/9/12
  - 2012-13 eligible list was sent to DA list on 5/14/12
  - June 7 10am-12noon - DLD webinar for all prospective applicants for the 2012 grant. You can log in to webinar from your home or library (see 5/23 e-mail announcement sent to DA for requirements or contact TB) or you can come to UHLS large meeting room where it will be broadcast • The application software for 2012 should be opened up “soon after the June 7 webinar.” (from Mary Linda Todd, DLD Construction Grant Administrator)
  - 2012 Construction grant application due to UHLS on or before Friday, August 24
  - Applications due to DLD from UHLS on or before Wednesday, October 10.
- 4) Over drive WIN interface
  - Went live on Mon. May 7. Very little feedback (positive or negative) from member libraries or users - have you heard anything?
  - Recommend to Library feature - See Recommend to Library Report for May 2012 (to be distributed at the DA meeting). This report will be sent to all member libraries on a monthly basis by Jo-Ann Benedetti for review/action by the member libraries.
  - Member library banner ads - We have created a simple template for member library ads that we can use to generate new member library ads (member libraries supply UHLS with text and we'll plug it into that library's template) or libraries can choose to create their own ads (based on Overdrive's tech. specs). Jo-Ann Benedetti will send out a message to determine which libraries want to create their own ads and she will be the point person for this service.
- 5) Riverway Storytelling Festival
  - After a great 10 year run we have decided to “sunset” the Riverway Storytelling Festival in order to refocus UHLS resources. I reiterate my thanks to Mary and the whole Riverway family who created and sustained this unique programming initiative for UHLS and the member libraries.
- 6) UHLS Annual Dinner
  - Final reminder that the UHLS Annual Dinner will be held on Wednesday, June 13 at the Albany Country Club followed by a dessert and coffee open house at the new Altamont Free Library. As an added incentive we will be holding a raffle for a new SONY Wi-Fi Reader for everyone who joins us at the Altamont Library. I'm looking forward to seeing you all there.
- 7) CORE Trustee Training for new library trustees
  - The first one will be held here at UHLS on Thursday, June 7 at 6:30pm. Please call Heidi to register. Will be offered at least 3 times each year in Feb., June, and Oct. There is more information on this on the UHLS website.