

**Directors' Association**  
**Upper Hudson Library System**  
**Friday, January 6, 2012 at UHLS**

**Attending:**

Judith Wines (ALTM)  
Carol Nersinger (APLM)  
Judy Petrosillo (BERN)  
Geoffrey Kirkpatrick (BETH)  
Julie Zelman (BRUN)  
Amy Peker (CAST)  
Matthew Graff - Interim (COHS)  
Richard Naylor (COLN)  
Evelyn Butrico (EGRN)  
Carol Gaillard (HOOF)  
Lenny Zapala (MEND)  
Pat Sahr (NASS)

Margie Morris (POES)  
Judy Felsten (RCSC)  
Jane Chirgwin (RENS)  
Mindy Fowler (SNLK)  
Laurenne Teachout (STEP)  
Paul Hicok (TROY)  
Tim Burke(UHLS)  
Gene (Eugenia) Schatoff (WTVT)  
Sue Hoadley (WSTL)

**Minutes:**

Meeting convened at 9:05AM

**Motion: (Butrico/Wines)** To approve minutes of December 2, 2011 meeting. **Motion carried.**

**UHLS News: Tim Burke**

- All **UHLAN agreements** have been signed and returned to member libraries. The first quarter UHLAN bills have been sent out. The spreadsheet of costs is on the website.
- **LLSA** – There had been a 10% hold-back by the State. Tim was told yesterday that the State intended to get the checks for that amount out to the systems. UHLS will send checks to the member libraries.
- **State Annual Report** – Due to UHLS by February 15. Contact Heidi with any questions. She will help new directors with their reports. She will also be sending out the funding chart needed to complete the annual reports. It is important that this document is given to the person who completes the financial part of the annual report. Annual narratives are due March 26<sup>th</sup>. Pictures may be included due to the new format of distribution.
- **Lobby Day** – March 6<sup>th</sup> – Library Advocacy Day. Patron participation is the most valuable for libraries.
- **Snapshot NY** - Tim will send out more information. It is a concentrated message of the importance of libraries. Two weeks to choose from: 2/12 to 2/18 or 2/19 to 2/25.
- **CORE** – Tim & Mary will hold a presentation at BETH and it will be the 18<sup>th</sup> library they have gone to for this presentation. Tim will be contacting the remaining libraries to try to set up dates to present.

**UHLS Board & Finance Committee: E Butrico**

No meeting

**UHLS Administration: J Zelman**

No meeting

**Services Committee: R. Naylor**

No meeting

**Central Library: P Hicok**

No meeting

**e-Content Committee: A Peker**

- Met on 12/15 - Divided by subject to be analyzed. Looking at availability through Overdrive
- Ready to present on 2/3 after the Directors' Association meeting – "Trends & Statistics in e-Content for Collection Development."

**Old Business:**

None

**New Business:**

None

**Notable Programs/Problems-Solutions/Open Forum (blended conversations):**

**RCSC:** Had a wonderful blues performer in the fall – robinoherin.com

**EGRN:** Mini-grant funded program of storytelling for developmentally disabled adults. Very well attended. Various agencies sent participants.

**BERN:** 50<sup>th</sup> Anniversary celebration to be held 1/22/12 at the church where the library will move by the end of the year.

**UHLS:** Tim reported that Jo-Ann has been doing presentations on e-content at libraries. 32 people attended at COHS. Would like this to become a “train the trainer.” Tim also reported that UHLS has had calls from patrons who had their card purged. It is an easy fix. Jane Chirgwin reported that she had angry patrons who had received messages that their cards were expiring.

**HOOF:** Friends group has been formed. There is a good age range from youth to seniors. Their first fundraiser was at a local restaurant. They received 10% of the take for the night which came to \$400. They also had baskets for raffles during dinners. The next program the Friends want to do is at the Bennington Hospital for the Town of Hoosick new mothers. They would like to bring board books and stress the importance of reading.

**BRUN:** Green Fiber – will bring in a dumpster (10 yards) for paper. They pay \$25 per ton. The paper is recycled to make insulation for low-income housing. There was a discussion of recycling vs. Better World Books. It is not profitable when staff is used. Libraries need volunteers to help with donated/discarded books.

**COLN:** Will be closing one hour earlier Monday-Friday and staying open one hour later on Sunday.

**APLM:** Scaled back main branch hours for a reduction of 6 hours.

**TROY:** Yesterday was the last day for the Sycaway branch. The collection has been archived. There has been serious press coverage. A patron is pushing for a completely volunteer staff and will be presenting this idea to the library board at their next meeting.

**MEND:** Changed the look of their website.

**RCSC:** Staff did a stuffed animal sleepover – animals “sleepover” and the staff stages “events,” takes pictures, and has a slide show as the children come to pick up their animals.

**UHLS:** Tim said construction grant money should be available in April.

**WTVT:** They share space with the Senior Center which is closing. This has been represented in the city as a choice between the library and the Seniors. It was suggested to Gene that the Board president write a letter to the newspaper.

**EGRN:** Town sent out tax bills with last year’s information. When it is corrected, it will look like the library is asking for more money.

**STEP:** Have been noticing a lot of problems with the length of time for requests. Other directors share some glitches they have seen. Tim will send out an email requesting that problems be reported to Joe Thornton so they can be looked at and resolved.

**Adjournment**

**Motion: (Gaillard/Zapala)** To adjourn meeting. **Motion carried.** Meeting adjourned at 10:00AM. Next meeting is February 3, 2012 at 9 AM at UHLS.

***\*\*e-Content presentation after 2/3 meeting***

Submitted by,  
*Margie Morris*