

**Directors' Association**  
**Upper Hudson Library System**  
**Friday, August 19, 2011 at UHLS**

**Attending:**

Judith Wines (ALTM)  
Carol Nersinger (APLM)  
Judy Petrosillo (BERN)  
Geoffrey Kirkpatrick (BETH)  
Julie Zelman (BRUN)  
Amy Peker (CAST)  
Steve Lackmann (COHS)  
Richard Naylor (COLN)  
Evelyn Butrico (EGRN)  
Barbara Nichols-Randall (GUIL)  
Carol Gaillard (HOOF)  
Lenny Zapala (MEND)

Pat Sahr (NASS)  
Sharon Hodges (PTRB)  
Margie Morris (POES)  
Judy Felsten (RCSC)  
Jane Chirgwin (RENS)  
Kim Graff (RVLL)  
Laurenne Teachout (STEP)  
Paul Hicok (TROY)  
Tim Burke(UHLS)  
Gail Sacco (VOOR)  
Gene (Eugenia) Schatoff (WTVT)  
Sue Hoadley (WSTL)

**Minutes:**

Meeting convened at 9:05AM

**Motion: (Butrico/Naylor)** To approve minutes of June 3, 2011 meeting. **Motion carried.**

**UHLS News: Tim Burke**

- **New courier contract** with ALDS was negotiated. There has been an almost uniformly positive response to the courier system. The rate for courier services did not change for the first three years. In the new contract there are four major changes:
  - Rate increase of 2% for the 1<sup>st</sup> year and 1% for each of the 2<sup>nd</sup> & 3<sup>rd</sup> years.
  - No delivery on 12 holidays
  - Decrease in gas price “trigger point” to \$4.50/gal
  - Negotiations for next contract to begin 90days prior to end of current contract.
- **New draft UHLAN contract** – will be going to ASC at today’s meeting. After approval by ASC it will go to library directors to give to their Boards to review and sign by 12/31/11. Tim is willing to come to Board meetings to discuss the contract. It is a 3-year agreement.
- **UHLS Budget for 2012** – in the beginning stages- have been chipping away at the fund balance. The draft will go to the finance Committee and then to directors and the Board. The continuing ed budget will help to finance webinars. UHLS will not be purchasing eBooks. Gail would like to see the Riverway Storytelling contribution reduced as other funding has been reduced. Tim & Mary have had that discussion. The Riverway Committee has been working on re-doing the plan to reduce UHLS resources, both financial and human.
- **Construction Grants** – Due to UHLS by 9/2/ Tim does not currently have the number of applications or the amount of funding being asked for in the grants.
- **CORE Trustees training** – have gone to 6 libraries so far. It has been very successful. Three more have been scheduled.

**UHLS Board & Finance Committee: E Butrico**

**Finance** – delivery contract & budget. Completely moved to NBT Bank. Closed on mortgage for building.

**UHLS Administration: J Zelman**

No meeting

**Services Committee: R. Naylor**

No meeting

## Central Library: P Hicok

No meeting

### Old Business:

#### *eBooks:*

- Richard reported that larger libraries, nationwide, have discovered that purchasing more ebooks increases circulation. COLN has doubled their purchases (6% of budget). Richard would like to see a plan for everyone to be involved.
- Barbara said that APL & GUIL coordinated what they were buying through Maximum Access (unlimited, simultaneous access for all of UHLS) for next year. GUIL, VOOR & BETH also use the Advantage Program to purchase books that are limited to that library's use. There was discussion of how Maximum Access works and how to get other libraries to participate. There were many questions about how the Advantage Program worked.
- September is Overdrive Education Month – new promotional materials are available
- Kindle compatibility – Sometime between now and December
- Barbara said we need to educate the public on how things work. The wait time for holds is not as long as people think.
- Gail – may need services committee to review this issue and decide what needs to be purchased to meet demand. Barbara suggested a donation button on the Overdrive page to allow patrons to donate to the eBook collection. There was discussion of various ways to fundraiser for eBooks. Evelyn suggested asking Overdrive if they could set up so a patron could buy a book and then donate it to the library when they are done reading it.

**Motion: (Sacco/Zapala)** Establish an Ad Hoc committee to determine guidelines regarding coordinated collection development for eBooks; committee will establish charge and committee will be created by UHLS Executive Director. Carried.

- Tim will seek adequate representation from the various sized libraries and the Central Library.

#### *Officers for 2011-12:*

Nominating committee presented the following slate of officers – Sue Hoadley, President; Lenny Zapala, Vice President; and Margie Morris, Secretary.

**Motion: (Gaillard/Felsten)** To accept slate as presented. Carried.

*Thank you to Judith Wines for doing a wonderful job.*

### New Business:

None

### Notable Programs:

None ☺

### Problems/Solutions:

None ☺

### Open Forum:

MEND: Bollywood collection available to everyone

GUIL & VOOR: received Civil War grants

TROY: Story in TU. Waiting for information from attorney regarding the 60% needed to go over the tax cap. Is it 60% of quorum or 60% of full board?

### Adjournment

**Motion:** (Zapala/Felsten) To adjourn meeting. **Motion carried.** Meeting adjourned at 10:30AM. Next meeting is October 7, 2011 at 9 AM at UHLS.

Submitted by,  
*Margie Morris*