

**Directors' Association
Upper Hudson Library System
Friday, June 3, 2011 at UHLS**

Attending:

Judith Wines (ALTM)
Geoffrey Kirkpatrick, Interim (BETH)
Julie Zelman (BRUN)
Amy Peker (CAST)
Matthew Graff, Interim (COHS)
Richard Naylor (COLN)
Evelyn Butrico (EGRN)
Lenny Zapala (MEND)
Pat Sahr (NASS)

Margie Morris (POES)
Judy Felsten (RCSC)
Jane Chirgwin (RENS)
Kim Graff (RVLL)
Mindy Fowler (SNLK)
Laurenne Teachout (STEP)
Tim Burke(UHLS)
Sue Hoadley (WSTL)

Visitors: Mike Sweeney for GUIL

Minutes:

Meeting convened at 9:00AM

Motion: (Naylor/Fitzpatrick) To approve minutes of May 6, 2011 meeting. **Motion carried.**

UHLS News: Tim Burke

- **Annual Reports** – all have been approved by the State and are awaiting approval at the Federal level. According to Heidi this has been the quickest and most efficient year ever.
- **CORE trustee training** - have held two sessions already – approximately 90 minutes for a presentation – they have gone well. Tim has heard from a few Board presidents that at their next Board meeting, they will be presenting the idea of holding this training. Tim first thought that clustering several libraries at one time would be a good idea, but he has realized from doing the two trainings that the questions are specific to a library and the training is better on a library-by-library basis. It was asked if trustee questions could be sent in ahead of time and Tim said that would be okay if there are specific needs but that most questions will be answered in the presentation. UHLS has asked Board presidents to invite their directors but it is really up to them if they want to do so. Tim and Mary could present to the Directors' Association also.
- **Tax Cap** – this will likely pass in some way. It will impact public and association libraries as the cap would be for the town across the board – libraries, fire companies, etc. UHLS will be doing a presentation on the re-districting process. This will likely be held at the end of July. Re-districting takes a couple of years.
- **Open Meeting Law** – every library must follow this law. There is a requirement to post notices and send them to the media. UHLS can do a spreadsheet for all libraries and submit it to the TU, Record, etc. That would cover the requirement, even if the newspaper opted not to publish the information. There are five libraries that do not have the meeting dates on their website. Tim will be contacting them about that. Libraries should also consider posting their minutes on the website, however; it is not required. Minutes need to be available two weeks after the meeting, even in draft form. Whatever is given to the Board is public (with exceptions for executive session information? MM) and can be posted.
- **Annual Dinner** – 5:30 boarding time. Set sail at 6pm.

UHLS Board & Finance Committee: T. Burke

- Annual financial review accepted and approved.
- Approved 3-year UHLAN fee schedule

- Approved ASC recommendation to stop Enterprise implementation. UHLS has been working with VuFind and it is going very well. It may be in place before Aquabrowser has expired. There may need to be an emergency ASC meeting to make a decision.
- Still working on transition to new bank.

UHLS Administration: J Zelman

No meeting

Services Committee: R Naylor

No meeting

Central Library: P Hicok

No meeting

Old Business:

Standardization of circulation policies – Resource Sharing met to begin to discuss areas where this might work. Should the DA give them more direction? Evelyn does not want this topic to get lost. Agreements with this system will help with a transition to a new system in the future. Will continue discussion after input from Resource Sharing.

New Business:

Nominating committee for election of officers – Evelyn, Richard, and Julie.

No meeting in July.

Notable Programs:

None shared

Problems/Solutions:

None shared

Open Forum:

How is Big Read going? – all well except Trolley Tours.

Fresh Practices workshop – Tim attended. Not a lot to take away. Need to keep in mind how the world is changing and how we respond to that. It used to be that libraries tried to connect with people to share the information they had. Now libraries are trying to bring people in by promoting the uniqueness within each library.

Richard shared that they are trying to bring Peter Bogdanovich back to Albany for another visit. His program for the Henry James series was the best attended with over 200 people.

Adjournment

Motion: (Zapala/Chirgwin) To adjourn meeting. **Motion carried.** Meeting adjourned at 9:30 AM!!! Next meeting is August 5, 2011 at 9 AM at UHLS. ***NO JULY MEETING.***

Submitted by,
Margie Morris