

**Directors' Association
Upper Hudson Library System
Friday, May 6, 2011 at UHLS**

Attending:

Judith Wines (ALTM)
Judy Petrosillo (BERN)
Geoffrey Kirkpatrick, Interim (BETH)
Julie Zelman (BRUN)
Amy Peker (CAST)
Matthew Graff (COHS)
Richard Naylor (COLN)
Evelyn Butrico (EGRN)
Barbara Nichols-Randall (GUIL)
Carol Gaillard (HOOFF)
Lenny Zapala (MEND)

Pat Sahr (NASS)
Margie Morris (POES)
Judy Felsten (RCSC)
Jane Chirgwin (RENS)
Kim Graff (RVLL)
Mindy Fowler (SNLK)
Laurenne Teachout (STEP)
Paul Hicok (TROY)
Tim Burke (UHLS)
Eugenia Schatoff (WTVT)
Sue Hoadley (WSTL)

Visitors: Mary Coon for APL

Minutes:

Meeting convened at 9:00 AM
Judith welcomed new directors.

Motion: (Petrosillo/Naylor) To approve minutes of April 1, 2011 meeting. **Motion carried.**

UHLS News: Tim Burke

- **2010 Construction grant** – expecting notices any day – been approved by DASNY, SED needs to finalize them.
- **2011 Construction grant** – distributed information for the 2011-2014 grant. The application will be mostly online. UHLS deadline for submitting will likely be 8/15/11. There is no change in the total amount allocated to UHLS - \$441,000 (still need 50% match). The new application is not available yet but Tim does not expect too much to change. They should be up by 6/15. UHLS will help anyone with their application.
- **Enterprise update** – “real time” holdings could not be displayed to patrons without an extra click. This was a deal breaker for going with Enterprise. UHLS is looking at new options to replace Aquabrowser which goes away 6/30/2011. “VU Find” is open source software from Villanova. It is being tested at UHLS and it will take at least 2-3 months to determine if it will work for us.
- **Trustee training** – need training on the basic role of trustees. UHLS has developed CORE trustee training (**C**ommunity, **O**penness, **R**espect, **E**thics) to present to member libraries. CAST will be the first session and Tim plans to offer the training to all libraries. He would like to be able to cluster some libraries together for the presentation. UHLS recommends that directors also attend but that is up to each library board.
- **Weeding Workshop** – two sessions were held this past week. Very good evaluations came out of the workshop. Mary and Jo-Ann will be presenting this workshop at NYLA this year.
- **Annual Dinner** – invitations have gone out. Will be held 6/8 on the Captain JP Cruise line. No keynote speaker – award winners are asked to share their experiences.
- **Upcoming programs** –
 - **5/16 & 5/17** – SALS program – Fresh Practices for the Community-focused library to be held at Clifton Park/Halfmoon library.
 - **NYLA Institutes** – 6/2/11 - “Frankenbooks: Understanding the eBooks Opportunity” & 6/3/11 - “Future Ready: What is the New Normal and What Are Customer Expectations.” Both are held in Saratoga.

UHLS Board & Finance Committee: T Burke reported

Working on moving mortgage to NBT

UHLS Administration: T Burke reported

Reviewed Trustee of the Year Award – 2 awards given to trustee at RCSC & RENS

Services Committee: R. Naylor

Awards – Programs APLM & BERN and Volunteers POES & BERN

Central Library: P Hicok

No meeting

Representation on UHLS Board – need someone to fill position vacated by Nancy Pieri. Barbara nominated Evelyn Butrico. The nomination was seconded by Judith. Vote was unanimous. Evelyn agreed to serve in this capacity.

Old Business:

➤ **UHLAN Fee Formula** – has been presented to ASC, DA, and UHLS Board. ASC felt the second and third year fees did not cover costs. Current fee multiplier gave about a 2% increase. UHLS can bump up the multiplier.

\$.040 in 2nd year gives UHLS 2.7% increase

\$.041 in 2nd year gives UHLS 4% increase

There was discussion about the fees structure.

Motion: (Nichols-Randall/Teachout): Directors' Association agrees with ASC's endorsement of UHLAN fee schedule and the recommendation to increase per circulation rate to \$.041 for the 2013 fiscal year and \$.044 for the 2014 fiscal year. 20 yes, 1 abstention. Carried

- eBook Collection Development – Thanked ASC & YSS for their work on this topic. Recommendations from these two committees had been emailed to all directors. There was a discussion of what recommendations were similar in the two groups.
- Unabridged when available
 - Award winners, NYT bestsellers

Lenny said technology is changing rapidly and we are only reacting to what is happening. Evelyn asked how it works when so many people are ordering the same title. Mary Coon explained the information available via Overdrive to help with ordering. Discussion of ereaders. Tim said he would like to have an understanding that every library will contribute what they can to the collection. Discussion of Central Library ordering – a significant chunk of money is devoted to Overdrive. This is an area where a committee may help to choose titles. GUIL, BETH, & VOOR are purchasing more popular adult fiction (Maximum Access collections). Richard said we need to look at gaps in the collection, such as non-fiction. Mary described how she orders; she gets input from others, looks at bestseller lists, and looks for what is going out in regular books. There was a suggestion to send requests to Mary for review – note eBooks in the subject line. Judith asked about the process for weeding out expired titles. Maximum Access eBooks are the only ones which expire. Tim suggested that the libraries who purchase Maximum Access titles get together to work on this issue.

New Business:

Motion (Nichols-Randall/Zapala) Move the ASC meetings to 10:30 on the first Friday of every other month, right after the Directors' Association meeting. Carried

ASC is not fully representative of member libraries. This move would likely increase attendance.

Notable Programs:

GUIL: Outdoor Fair – Boy Scouts, Times Union journalists, camping equipment vendors, orienteering – well attended. Mark Twain Program 5/16.

COLN: Patron asked library to show movie Gasland – may be asking other libraries to do the same.

STEP: April Poetry Month – Longfellow presentation – life of Longfellow and how it weaves through history. Very good program.

RSCS: recommends using other venues in community for program locations

Problems/Solutions:

None!!

Open Forum:

Hudson Book Festival - 5/7

WSTL – circulating DVDs and audiobooks

Adjournment

Motion: (Naylor/Kirkpatrick) To adjourn meeting. **Motion carried.** Meeting adjourned at 10:30AM. Next meeting is June 4, 2011 at 9 AM at UHLS.

Submitted by,
Margie Morris