

Directors' Association
Upper Hudson Library System
Friday, February 4, 2011 at UHLS

Attending:

Judith Wines (ALTM)
Carol Nersinger (APLM)
Nancy Pieri (BETH)
Julie Zelman (BRUN)
Amy Peker (CAST)
Sukrit Goswami (COHS)
Richard Naylor (COLN)
Evelyn Butrico (EGRN)
Barbara Nichols Randall (GUIL)
Carol Gaillard (HOOF)
Lenny Zapala (MEND)

Pat Sahr (NASS)
Margie Morris (POES)
Judy Felsten (RCSC)
Jane Chirgwin (RENS)
Kim Graff (RVLL)
Rebekah Jarvis (SCHG)
Mindy Fowler (SNLK)
Tim Burke(UHLS)
Gail Sacco (VOOR)
Amanda Chiplock (WTVT)
Sue Hoadley (WSTL)

Visitors: None

Minutes:

Meeting convened at 9:05 AM

Motion: (Butrico/Goswami) To approve minutes of December 3, 2010 meeting. **Motion carried.**

UHLS News: Tim Burke

- Introduced Amy Peker – new director at CAST
- Re-introduced Rebekah Jarvis – new director at SCHG
- **State Funding Update** – 2010 money – UHLS had received half of the funding in October as basic aid, which goes directly to the system. Categorical aid has not been distributed as it needs legislation to have it released. When passed, it will be several weeks before UHLS receives the money. 2011 money – had been anticipating a 10% cut and that is what has happened. UHLS had built a 3-5% decrease into the budget and revisit the budget to reduce another 5-7%. The NYS budget for 2012 proposes another 10% cut. Supplemental aid to systems requires legislation to put it in place. NYLA is trying to make it a permanent part of the NYS budget. A tax cap will have an impact on all libraries, including 414. There may be some exemptions for underfunded groups. Tim is hearing a lot about consolidation and we will need to be thinking about that.
- **Library Advocacy Day** - March 1st. Distributed a draft schedule for UHLS & CDLC. There will not be a shuttle from Sage this year. Tim, Jo-Ann, Mary, and Joe plan to drive and people can call Heidi if they want to car pool. Library funding really goes to the systems and we need to make sure the legislators know that systems are integral to how member libraries work. There was discussion as to how to convey this information to local representatives.
- **Library Trustees Association of NY (formerly NYSALB)** – Spring Conference will be held in Albany. Awards are given to libraries in the area where the conference is held. Tim distributed criteria for Trustee and Friends awards.
- **Annual Report** – due 2/14
- **Annual Narrative** - due 3/14. Can be up to 500 words.
- **Regulation from last year** – new certificate holders need CE credits. Distributed a form that will be handed out at all UHLS events for credits.
- **Digital Download Boot Camp** – The first two sessions were full. Carol G said it was fantastic. UHLS is planning a third and possibly fourth session.
- **Enterprise (Horizon Catalog Enhancement)** – ASC decided to stop Aquabrowser and switch to Enterprise. This needs Board approval. Tim is not sure when it will start.

Barbara asked if there were plans for the supplemental aid. Tim said it needs to go to fill in holes in 2010 budget. Barbara suggested any leftover funds could go to Enterprise costs for future years.

UHLS Board & Finance Committee: N. Pieri

No meeting

UHLS Administration: T Burke

- Tweaks to award nomination criteria for UHLS awards
- Roof is reaching end of useful life
- Executive Director evaluation and 6-month probation review

Services Committee: R. Naylor

No meeting

Central Library: P Hicok

No meeting

Old Business:

None

New Business:

- **Advisory Council meeting days** – Tim has been attending Advisory Council groups. Meeting on Fridays is a problem for some of them (Resource Sharing, Database, Adult Services) and attendance is down. He will revisit the scheduling of these meetings if the Directors' Association can relax the restrictions for Fridays. Tim is also looking at making requirements for more meetings per year.

Motion: (Felsten/Zapala) Allow Advisory Councils flexibility to establish meetings when most effective for them and to meet regularly. Carried.

- **eBook Collection Development** – Richard is looking for an incentive for more libraries to participate in the purchasing of eBooks. Can they make it a regular part of their budget? There was discussion as to how Overdrive works, about changing status, changing formats, and going forward. Jane asked if a report could go out to directors to see how many ebooks are being used by each library. Tim said that UHLS cannot dictate collection development management. Can we figure out a way for ebooks to work as a true cooperative? There is more control for the Central Library funds and a significant amount has been directed toward Overdrive. We can expand the role of the Central Library committee to help decide what to spend funds on. Barbara suggested looking at using consolidated grant funds for Overdrive. She also suggested a future after-DA meeting workshop for training in Overdrive. Gail would like to see the issue brought to an Advisory Council.

Motion: (Sacco/Pieri) To ask Adult Services Advisory Council and Youth Services Advisory Council to create draft collection development plan with priorities to develop ebook (digital) collection, by April 15th. Carried. 21 in favor, 3 opposed.

Carol N said that maybe the Central Library should stop funding databases and use the money for Overdrive. We have reached a “tipping point” for eReaders after this Christmas when the prices went down to \$99. This should be looked at for next year. It was decided that this was a very big issue and much more discussion and education need to be planned.

- **PC Reliance** – Someone had heard there were changes planned. Joe Thornton came in to let everyone know that a minor change made was an option, not a requirement. Rawdon had written an interface to simplify the uploads.
- **Patron registration procedures** – Evelyn reported that a patron was given a new card by another library when they owed over \$1100 in fines. There was no phone number and all the mail has been returned. There is no way to track them down. Evelyn asked about how library verify addresses, etc. Asked if anyone was using a collection agency. Richard said COLN has taken people to Small Claims Court. Lengthy discussion ensued.

Motion: (Zapala/Butrico) To agree that when registering new patrons, need verification of living within the UHLS seervice area, to follow UHLS procedures for registering, and to insure that each library will be responsible for training staff to follow through.

Heated discussion ensued. **Motion was withdrawn.**

- Telecirc – this is the default for Horizon. If another method – mail, email, is desired it needs to be changed to that. Joe described how that works.

Notable Programs:

No comments

Problems/Solutions:

No comments

Open Forum:

No comments

Adjournment

Motion: (Zapala/Butrico) To adjourn meeting. **Motion carried.** Meeting adjourned at 11:10AM. Next meeting is March 4, 2011 at 9 AM at UHLS.

Submitted by,
Margie Morris