

Directors' Association
Upper Hudson Library System
Friday, December 4, 2009 at UHLS

Attending: Judith Wines (ALTM); Tim Burke (APLM); Judy Petrosillo (BERN); Nancy Pieri (BETH); Julie Zelman (BRUN); Richard Naylor (COLN); Evelyn Butrico (EGRN); Barbara Nichols Randall (GUIL); Lenny Zapala (MEND); Pat Sahr (NASS); Margie Morris (POES); Judy Felsten (RCSC); Mindy Fowler (SNLK); Laurenne Teachout (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR); Amanda Benedict (WTVT)

Visitors: Mary Fellows (UHLS); Jo-Anne Benedetti (UHLS)

Minutes:

Meeting convened at 9:00 AM

Motion: (Zapala, Petrosillo) To approve minutes of October 2, 2009 meeting. Motion carried.

UHLS: Phil Ritter

- **State Report** – out next month. New program for submission of state report. UHLS does not know anything about it yet. Heidi will send info when received.
- **Barcode orders** – get orders into Heidi before deadline
- **Budget 2010** – Approved by Board. Posted on website.
- **State aid payments** – Governor's reduction in state aid. UHLS does not expect any more money from the State.
- **Mini-grants** – Jo-Anne sent out emails regarding the grants. Grants are available up to \$2,000.

UHLS Board & Finance Committee: N. Pieri

- Budget posted on website. It was presented at a public hearing.
- Annual Dinner – June 9, 2010 at Albany Country Club

UHLS Administration: J Zelman

- Made decision regarding Annual Dinner. Bernie Margolis will be invited to speak.

Services Committee: R. Naylor

- Approval of letters regarding Riverway.

Central Library: P Hicok

- Databases – continue Reference USA. Book Review index dropped.
- Approved budget
- Amanda Benedict will replace Deb Canzano (Medium – Albany County library)

New Business:

- Outreach Council – need representation to replace Deb Canzano

Motion: (Petrosillo, Zelman) – Judith Wines will replace Deb Canzano on the Outreach Council. Carried.

Old Business:

- **LSTA** – Phil, Mary & Jo-Anne – There are four ideas that are fundable. The grant deadline is March 3 and everyone needs to decide today on which direction to go.
 1. A Matter of Perspective: Becoming a Deeply User-Friendly Library
 2. Telling Your Story
 3. Paint the Town READ: Marketing Literacy and the Library
 4. Low cost service improvement training grant

There was a discussion of the grants. Amanda said WTVT is doing a local history project with veterans and likes #2. Tim feels #1 would be more universally helpful to all libraries. The consensus is for LSTA proposal #1 with one person objecting. It was suggested that #2 would be a good mini-grant.

- **Directors' Association Conference** – Gail thanked everyone who participated. Survey had good responses from participants: Continuing education should be imbedded into the Directors' Association and a CE committee should be formed to develop a plan. Annual dues for Directors' Association would help pay for conferences. There are other locations that can be chosen for conferences.

Motion: (Nichols Randall/Teachout) Develop a Continuing Education committee to be appointed by the President on an annual basis.

Judith will investigate the by-laws to see if we can have an annual membership fee.

- **Migration Committee** – They have found a browser comparable to AquaBrowser and WebFeet. It is from SirsiDynix which would be a more seamless integration. Joe Thornton is looking into the cost and having a demonstration for the Automated Services Committee and anyone else who may be interested.
- **Restrictions Chart** – Judith sent out a survey. Not all libraries responded. Barbara reported that DLD lawyers said no resident of Albany or Rensselaer County should pay for enhanced services. Libraries can only make restrictions and those restrictions must show a hardship. Restrictions can be made by UHLS; not at the library level.

Nuts & Bolts:

SNLK: Starting renovation of children's room. There may be limited access to materials.

STEP: Everything going along well. Have had a few programs and the annual meeting.

BRUN: Working on getting a few things finished up on the new space. The contractor is not coming back. Board voted to go forward with a Special Legislative District in 2010.

Mary Fellows: She went to Rensselaer's new library – it is a wonderful new space.

MEND: All is well. In the spring they will have films for the 20th Anniversary of the fall of the Soviet Union.

EGRN: Plan of Service. Advisory Committee will meet four times a week. The roof is repaired.

NASS: Newly painted library. Holding an Open House on Saturday.

VOOR: Did a newsletter on the place of good in the world. Received a substantial donation from someone who read the article.

GUIL: 2008 construction project is done – skylights – used shutters for light control.

BETH: Still working on old construction project – holding back payment to the roofers until it is done. Current construction is on the parking lot. They will have a patron shelter for pick-ups at the library.

WTVT: They have a mission statement

BERN: Fine policies are now more aligned with other libraries. Will be starting the weeding process.

RCSC: Libby Post finished up with the focus group. Will get a report in January. Seventy-five people participated. There have been some technology issues and Judy has been working with Rawdon. Interviewing local veterans for storytelling.

ALTM: Now have 15 members on their Board. Two local children held a backyard carnival as a fundraiser for the library.

APLM: Grand Opening of Pine Hills tomorrow. Delaware's "soft" opening moved back to 12/14 or 12/21. Grand Opening will be in January; Howe's will be in late February and Bach in late March. One of the Garage Bands will do 1st Friday Night. APLM has an art display of photos from China by a Trustee of the library.

TROY: Have not been able to collect the tax levy yet. The city will send out tax bills and send TROY and money collected. That is not how the law reads. Branches will be re-opened in early January.

COLN: Two part-time positions have been made full-time.

Jo-Ann Benedetti: Working on erate. Making phone calls to libraries to get information.

Adjournment

Motion: (Zapala/ Burke) To adjourn meeting. Motion carried. Meeting adjourned at 10:25AM. Next meeting is February 5, 2010 at 9 AM at UHLS. No meeting in January.

Submitted by,
Margie Morris