

Directors' Association

Upper Hudson Library System
Friday, September 7, 2007 at UHLS

Attending: Tim Burke (APLM); Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Darlene Miller (CAST); Deborah Canzano (COHS); Richard Naylor (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Ann Wolf (RVLL); Jane Minotti (SNLK); Mary Jo Daly (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Ginger Hewitt (WVLT)

Visitors: Mary Fellows, UHLS Youth Services Consultant

Meeting convened at 9:06 AM

Minutes:

Motion: (Canzano/Gaillard) to approve minutes of August 3 meeting. Carried.

Library Promo's- Mary Fellows: Mary presented promotional videos produced by Time Warner Cable which highlighted unique programs and services in seven different libraries within the system. The promos were the result of an additional \$6000 available from the "Kids Cooking" grant. Each lasts about six minutes and is available for loan from UHLS. UHLS, COLN and HOOF were featured. Additional libraries who may wish to have a promotional produced should contact Time Warner; the cost is estimated to be \$2500.

UHLS Director's Report: Phil Ritter

- UHLS, along with CDLC, SALS, and MVLA, is re-negotiating contract with Velocity for courier services. Current contract expires in December 2007.
- Phil attended the PULISDA (Public Library System Directors Conference) in Utica from Aug 26-28. It was very worthwhile with good programs and discussions.
- Registration is closed for the Trustee Training Workshop to be held September 20 at the Albany Marriott.
- "Connecting Boys with Books" Customer Service workshop has been moved to COLN to accommodate more participants.
- Data base trials are available for evaluation. Central Library Advisory Council will be considering additional data bases at September meeting.
- Asian Arts Studio has moved in. Parking lot has been re-sealed and re-striped. There are 50 parking spaces available around the building.
- NYS Public Library Construction Grants- Phil reported that there have been 6 applicants for the \$14 million grant, and 5 for the \$800,000 grant. He is recommending that funds be evenly distributed among all applicants. Recommendations will go to Services Committee for approval September 12.

OverDrive Video Selection Process- Lenny Zapala: Lenny distributed information on types of video available and asked for feedback for Over Drive Video purchasing. \$5000 has been designated for purchase with funds from the Central Library Advisory Council. There was discussion on the types of videos and the options of "one copy/one user" and "maximum access". It was suggested that Lenny consider the following categories: How-to, children's, educational, Hot Licks music series, silent movies, and Hong Kong films.

Nominating Committee:

Motion: (Burke/ Nichols Randall) To approve the extension of the current officers of the Directors Association, Chair- Paul Hicok, Vice-Chair- Debbie Canzano, Secretary- Jane Minotti, for term expiring in June 2008. No discussion. Approved.

Discussion took place on whether to hold a Directors Association conference this fall; declining attendance at previous conferences was noted.

Motion: (Canzano/Gaillard) No Directors Association Conference will be held this year. Discussion: Nancy Pieri stated that UHLS has compiled a terrific series of customer service workshops, filling a need for professional development. Approved.

UHLS Board: N. Pieri

Michael Borges was inducted to UHLS Board of Trustees. Budget for 2008 is being prepared in preliminary stages.

UHLS Administration: Barbara Nichols Randall

Asian Arts Studio is in rental space, and committee worked on weighted criteria for awards.

Services Committee: Phil Ritter

Committee discussed criteria for annual awards.

Finance Committee: Nancy Pieri

Committee adjusted and amended 2007 budget.

Central Library: Paul Hicok

Central Library Advisory Council will meet at 9:15 September 26 at APLM to discuss data base subscriptions.

New Business: Debbie Shoup raised topic of sharing administrative and personnel –related policies and how shared resources can be accessed.

Old Business: None

Nuts & Bolts:

APLM: APLM is investigating temporary space for South End, Howe and Pine Hills branches in anticipation of providing basic services for these areas in a temporary central location; working on producing a schedule of up-coming construction and renovation projects.

SNLK: Renovations in Program Room will begin within the next month.

BETH: Board working hard at Long Range Plan.

EGRN: Budget was passed with a small turn-out. Molly Chatt appointed Head of Youth Services.

COHS: Voucher Day at Barnes and Noble scheduled for near future.

HOOF: Carol reported that building roofing and re-pointing is complete.

WTVT: Renovation of Children's Room is complete with new shelving, furniture and carpeting. International Wines fundraiser is scheduled for September 14.

BRUN: Chicken BBQ fundraiser will be held at Walmart parking lot, plans underway for new building, and a former Queens library patron complimented on UHLS services.

ALTM: Basket raffle fundraiser being organized.

CAST: Darlene will be guest presenter at NYLA program on public and school library partnerships.

GUIL: Jennifer Odrogowski appointed Head of Youth Services. September 30 is date for retirement party for Cherry Neil.

STEP: Awarded "Family Literacy Services" grant for Rural Reading Readiness program focusing on preliteracy skills.

RVLL: Raised \$11,000 in one day fundraising event; former library trustee has been indicted for theft of library funds.

TROY: Continuing to focus on re-chartering process.

Adjournment

Motion: (Zapala/Canzano) Meeting adjourned at 11:10AM. Next meeting October 5, 2007 at 9 AM at UHLS.

Submitted by,

Jane Minotti

September 30, 2007