

Directors' Association

Upper Hudson Library System
Friday, May 4, 2007 at UHLS

Attending: Tim Burke (APLM); Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Darlene Miller (CAST); Deborah Canzano (COHS); Richard Naylor (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Judy Felsten (RCSC); Candy Wilson (RVLL); Jane Minotti (SNLK); Mary Jo Daly (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR); Ginger Hewitt (WTVT)

Visitors: Ann Wolf

Meeting convened at 9:05 AM. Ann Wolf was introduced and welcomed as Director of RVLL.

Minutes: Approved as written

UHLS Director's Report: Phil Ritter

- LSTA grant application requesting \$15,000 for training was approved. First workshop, "Library 2.0 - the User-Centered Library", will be held on May 17. Subsequent training workshops will be held in the fall.
- Courier Service: Velocity is changing its delivery routes; new schedule has not been finalized.
- "BIG READ": kicks off today with Tea in GUIL with Lucy Hurston as guest. A full-page ad appeared in the TU on Sunday.
- Vacation: Phil will be gone from May 26- June 13.
- Public Library Construction Grants: information will be available on the DLD website in mid-May; deadline is September 14. *UHLS deadline is August 1.* There will be two sources of aid available: \$14 million program and \$800,000 program. DLD will sponsor a workshop in Schenectady on June 7; reservations are necessary.
- Gates Grants: "Tech Atlas" grant applications are due May 11; Jonathan is UHLS contact person.
- Mary Fellows has been elected to the Board of Directors of ALA Association for Library Services to Children.
- Discussion on Additional State Aid: Phil distributed the draft list of suggestions for proposed expenditure of additional state aid for 2007. The amount of \$139,440 must be spent by December 31, 2007. Total cost of proposals is \$333,000. After discussion, suggestions were eliminated or recommended for further consideration. Phil will prepare a revised list; budgetary adjustments must be approved at the August Board of Trustees meeting. The following suggestions will be given further consideration:
 - Redesign UHLS website (considered a priority)
 - Purchase additional Large Print books, CD's, DVD's for Pool Collection
 - Allocate additional funding for Outreach mini-grants
 - Provide funds for training for member library directors and staff
 - Hire a cataloger to clean up UHLS data base
 - Transfer funds to Automation Reserve Fund

UHLS Board: N. Pieri

UHLS Annual Awards: Nancy led a discussion of the selection criteria for the Annual Awards and will bring the following suggestions to the UHLS Board:

Library Program of the Year- award should continue with a change in criteria to include who the program impacted. Continue to offer this award in two categories: urban/suburban libraries and small libraries

Trustee of the Year- change criteria to include the initiation or promotion of service; offer two awards (urban/suburban and small)

Volunteer of the Year – offer award in the urban/suburban and small libraries categories

Advocate of the Year- this is not awarded regularly; change criteria to weighted checklist

UHLS Administration: B. Nichols

Referred to discussion of annual UHLS awards

Services: R. Jaquay
No report

Finance Committee:

Lease still being negotiated with Asian Arts Studio. Board approved \$6500 for installation of guardrails for parking. Parking area will be re-stripped and lawn will be re-seeded.

Central Library: P. Hicok
No report

New Business:

Gail Sacco called for examination of the Directors Association By-laws related to the process of "electing" or "appointing" a DA representative to UHLS Board of Trustees

Motion: (Shoup/Wines) Appoint a committee to examine Directors Association by-laws to make sure they function as they should. Motion did not carry.

Old Business:

None

Nuts & Bolts:

APLM: Tim reported that election of trustees will be held May 8 with 17 candidates vying for four openings; library is moving forward on branch improvement and renovations, and are selecting an architect

SNLK: Author Francine Prose will speak on June 14 at 7 PM

STEP: Received \$30,000 for construction through Senator Bruno's efforts; grand opening will be held in 6 – 8 weeks

EGRN: Book Sale this weekend, through 5 PM Sunday, May 6

NASS: Pat reported that despite severe basement flooding on April 16, the community response was outstanding in dealing with the crisis

HOOF: Have vacancies on Board, trustees obtained seeds for library garden

WTVT: Remodeling going well

COHS: Had program on re-uses of local churches

BRUN: Garden Day will be held May 12. Although bid was rejected for new building, Board is moving ahead on other options

COLN: Library is integrating use of TV station with Town officials

ALTM: Has new website and logo, and is kicking off capital campaign; seven participants have signed up for GHI challenge

Motion: (Sacco/ Zapala) Allocate \$100 of Directors Association funds to purchase T-shirts for runners in GHI Challenge. Carried.

VOOR: Hosting Fulbright scholar to teleconference with VOOR's sister library in Croatia; topic will be children's library services

BETH: Nancy thanked all for sending in digital photos for Annual dinner; they should be submitted by mid-May

RVLL: Ann Wolf has been appointed Director; RVLL has high-speed Internet; town-wide garage sale on May 19

GUIL: Three vacancies on Board. GUIL has instituted policy of no smoking on library property as of May 1

CAST: Time-Warner will film "Kids Cooking" promotional; several Big Read programs are scheduled.

Adjournment: Meeting adjourned at 10:50 AM. Next meeting June 1, 2007 at 9 AM at UHLS.

Submitted by,
Jane Minotti
May 29, 2007