

Directors' Association

Upper Hudson Library System

Friday, February 2, 2007 at UHLS

Attending: Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Darlene Miller (CAST); Deborah Canzano (COHS); Bob Jaquay (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Judy Felsten (RCSC); Candy Wilson (RVLL); Jane Minotti (SNLK); Mary Jo Daly (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR)

Visitors: None

Meeting convened at 9:05 AM

Minutes:

Motion: (Pieri/ Gaillard) to approve January 5, 2007 minutes. Carried.

UHLS: Phil Ritter

- Construction Grants: DLD has made final recommendations on the \$14 million Construction Grant process, which have been forwarded to Dormitory Authority, where final decisions are made. GUIL and BRUN withdrew their applications due to inability to meet the criteria; UHLS re-distributed those funds between RENS, ALTM and BERN. To the best of his knowledge, nothing has been done yet in the review process for the \$800,000 Construction Grant.
- Lobby Day: Phil circulated a draft schedule for Lobby Day appointments on March 13. Detailed info can be found on the NYLA website. Library staff, trustees and especially patrons are encouraged to participate. Governor Spitzer has recommended continuing the level of funding including \$14 million for construction. Prior to Lobby Day, on March 12 at the Clarion, "New Yorkers for Better Libraries Political Action Committee" will hold a fundraising dinner with Alan Chartock.
- UHLAN Rate Schedule: The 2008 schedule will be sent to each library. By the end of this year, a new three-year contract covering 2009, 2010, and 2011 will be in place.
- Annual Reports: Reports have been received from majority of libraries. It was noted that RENS was the first library to submit Report and that Heidi Fuge continues to offer valuable support in the process.
- New Tenant: Lease with NYS Coalition Against Sexual Violence has been finalized. 2,000 square foot space remains for possible leasing.
- Plan of Service: 2007-2011 Plan of Service was officially approved and can be found on the UHLS website.
- Annual Meeting: Previously suggested speakers are not available and Phil was asked to survey directors; directors prefer a speaker rather than longer presentations by award winners, and suggestions were provided.
- CW Post Public Library Administration Workshop: Phil will survey UHLS library staff to determine whether there is interest in this area for educational workshops. UHLS will not provide personnel for program, will not administer program, and will not provide free programming space.
- Information on the 2007 Trustee Institute to be held in Queens, May 4 and 5, has been sent to all trustees and directors.
- Big Read: any questions about the Big Read should be sent to Jo-Ann; next planning meeting scheduled for February 13.

UHLS Board: P. Ritter

Board approved finalized lease with NYSCASA. The Annual Meeting was discussed and recommendations for Outreach mini-grants were approved. The LSTA grant application was approved for training project "Keeping the Best, Recreating the Rest". LSTA Summer Reading Grant and a grant application for "Riverway Storytelling Festival" were also approved.

UHLS Administration: No meeting/ no report

Services: R. Jaquay

Outreach mini-grant applications were discussed and recommendations forwarded to Board.

Finance Committee: P. Ritter

Finance Committee approved monthly warrant and allocated \$6800 to paint ceilings.

Central Library: P. Hicok No meeting/ no report

New Business:

Judith Wines spoke of the GHI Corporate Challenge Road Race held in May, an opportunity for UHLS employees to form a team to walk or run 3.5 miles. There is an entry fee of \$17/person.

Motion: (Sacco/Gaillard) Phil will send out informational e-mail to uhlusers. Interested UHLS employees will contact Judith.

Old Business:

March 2 Directors Meeting Agenda:

Michael Borges will give a brief presentation on Lobby Day advocacy at the beginning of the regular March 2 Directors Association Meeting.

The March meeting will be a Strategic Planning meeting with UHLS consultants. The purpose will be to hear activities planned for 2007 based on the UHLS Plan of Service. To prepare for the meeting, directors are requested to e-mail their five individual library goals for the current year to Phil, by Feb. 20.

Nuts & Bolts:

RCSC: Library has a new lease and negotiations went smoothly.

SNLK: Author Francine Prose will visit on May 12; plans are being made for space renovation. William Kennedy will be guest in Fall as part of 20th anniversary celebration.

EGRN: Debbie reported that they received a request to reconsider contents of art exhibit.

NASS: Trustees are working on Five-Year Plan.

COLN: LAMS section of NYLA established 2 scholarships for the 2007 conference to be held in Buffalo. Directors are encouraged to apply.

BRUN: Because of Construction Grant guidelines, BRUN will not be able to relocate to building that they were hoping to lease. An alternative space of 2,400 feet is under consideration.

COHS: Program planned with local author, Marie Curran, whose first novel has been published. Rawdon demonstrated time limit software for public access computers.

ALTM: Time Warner donated two computers; ALTM held very popular program for HS athletes on nutrition

MEND: In commemoration of John Wayne's 100th birthday, a film series will begin on Feb 13. Films showing every Tuesday at 1 PM.

STEP: Mary Jo reported that construction on the 1400 sq. feet addition is progressing. The Veteran's Organization has volunteered to help out with several smaller jobs.

VOOR: Batt Burns, Irish storyteller, will do a joint project with the library and school district.

RVLL: Candy reported Amnesty month this month. She is working to have collection available on UHLAN database. Gail suggested possible student internship for barcoding and entering data.

BETH: Board approved Long-Range Plan of Service based on "Planning for Results" model and will begin a Facilities Plan.

GUIL: GUIL purchased 150 video games which will circulate for one week beginning today. GUIL native, Rada Hastings, will perform on Feb. 11 in the "Second Sunday Concert Series"

TROY: Board will meet with Friends and Foundation to discuss re-chartering as a Special District Library. Dick Panz, public library consultant, is available for free thru DLD.

Adjournment

Motion: (Jaquay/ Zapala) Meeting adjourned at 10:37 AM. Next meeting March 2, 2007 at 9 AM at UHLS.

Submitted by,
Jane Minotti February 19, 2007