

Directors' Association

Upper Hudson Library System

Friday, September 15, 2006 at UHLS

Attending: Jeff Cannell (APLM); Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Darlene Miller (CAST); Bob Jaquay (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Judy Felsten (RCSC); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR); Ginger Hewitt (WVLT)

Visitors:

Meeting convened at 9:06 AM

Minutes:

Motion: (Pieri/Cannell) to approve August 4, 2006 minutes. Carried.

UHLS: Phil Ritter

- "Pool Collection Planning Committee" had first meeting on September 14. Members will bring recommendations based on discussions with their constituents to the next DA meeting.
- UHLS Plan of Service: A slight change in the Plan of Service was submitted to Division of Library Development. An amendment was approved by UHLS Board which distinguishes between free and fee-based services. The Integrated Library System is the sole fee-based service.
- Attendance for the Trustee Workshop held on September 21 was filled with 72 attendees. There were nine tables with facilitated topic discussions and the workshop was considered very successful.
- Nine libraries have indicated that they will be submitting a Construction grant. Phil noted that there is \$441,000 available in the one-time allocation. The deadline for submission to UHLS is November 15; contact Phil with any questions.
- Courier Update: Velocity has purchased CD&L which resulted in several lay-offs and changes in the schedule. Staff from the four participating library systems will meet with Velocity on September 25. Gail Sacco raised the question of whether there will be changes made in individual delivery schedules and the need to plan for part-time staffing around the delivery times.
- Heidi will be requesting the contact names of staff members who complete the NYS Annual Report.
- LSTA Grant: The deadline for applications for the FY2007 Library Services & Technology Grant is January 17, 2007. Phil requested guidance in developing a proposal which improves system-wide services to local libraries and is patron-based. Only one grant per system can be submitted. It was suggested that purchase of "OverDrive" materials be pursued.

UHLS Administration: no meeting/ no report

Services: no meeting/ no report

Finance Committee & UHLS Board:

Finance Committee approved financial journal and Treasurer's Report and is reviewing 2007 proposed budget. The Public Hearing is scheduled for October 12 at 4 PM and the draft document will be posted on intranet.

Central Library:

Committee met on September 12. Jo-Ann presented data base usage statistics and reported that due to existing contracts, there will be little changes in pricing in 2007. Both Adult Services and Youth Services Advisory Councils recommended that current subscriptions be continued for 2007. There was discussion of downloadable video on OverDrive. A demo will be scheduled. No decisions on expenditure of funds will be made until after 2007 budget is discussed at the next meeting tentatively scheduled for October 17.

New Business: None

Old Business:

Phil distributed the Circulation Survey which was recommended at the Facilitated Discussion. Please notify Heidi of any changes.

Nuts & Bolts:

APLM: Jeff reported that the recommendations of the Facilities Committee continue to be examined. A December referendum is planned.

VOOR: Gail reported on scheduling issues related to the library budget vote and the school district referendum.

EGRN: September budget vote passed. The Board is working on a salary structure survey of system libraries.

ALTM: The Library's pig sculpture won first place in the Guilderland C of C's "Young People's Choice" Pigtacular award. Congratulations to Judith; she was awarded one of two NYLA "New Members Round Table" scholarships to defray costs of attending the NYLA Conference.

RVLL: RVLL continues their efforts to become wireless and is holding book discussions at the nearby Youth Facility. Congratulations to Rebecca, also the recipient of the NYLA "New Members Round Table" Award!

GUIL: The Library's "Harry Porker" pig placed third and won \$500 in the C of C's "Pigtacular" contest. Barbara reported on a boundary dispute with a new neighbor. A part-time public information specialist has been hired.

BRUN: The Board is considering leasing property as an alternative to relocating to the Town-owned building.

Motion: (Jaquay/Felsten) Meeting adjourned 10:28 AM. Next meeting: October 27, 2006, at UHLS, 9 AM

Submitted by,

Jane Minotti
October 23, 2006