

Directors' Association

Upper Hudson Library System

Friday, July 7, 2006 at UHLS

Attending: Jeff Cannell (APLM); Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Deborah Canzano (COHS); Richard Naylor (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Lenny Zapala (MEND); Judy Felston (RCSC); Jane Chirgwin (RENS); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Mary Jo Daly (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR)

Visitors: None

Meeting convened at 9:10

Minutes:

Motion: (Canzano/Zapala) to approve April minutes. Carried.

UHLS: Phil Ritter

- Plan of Service- Phil will present the UHLS Five-Year Plan of Service to the Board in August; deadline to NYS is October 1. The Plan is posted on intranet, (awaiting addition of Central Library url link under section 5.21). UHLS committees have approved Plan; waiting approval from Directors Association.
Motion: (Canzano/Wines) to accept draft of Five-Year Plan of Service. No discussion. Motion carried.
- "Big Read" Grant Application Guidelines: Phil distributed the guidelines for the National Endowment for the Arts grant which Jo-Ann Benedetti is applying for on behalf of UHLS. The deadline is September 12 and the grant activities take place from January – June 2007. Jo-Ann has approached the NY Writers Institute as a potential partner; the Writers Institute will support one major event and has expressed preference for "Their Eyes Were Watching God", by Zora Neale Hurston.
Motion: (Canzano/Zelman) – The Directors Association supports the UHLS grant application for 2007 "Big Read".
After group discussion, the following amendment was added:
Motion: (Canzano/Zapala)- The Directors Association supports the UHLS grant application for 2007 "Big Read". *UHLS will continue conversations with NY Writers Institute in grant application process.* Carried.
- UHLS journal subscriptions- Phil distributed a list of recommendations for professional journal subscriptions needed by UHLS staff. Staff did not recommend the renewal of all current subscriptions, and subscriptions will no longer be renewed through EBSCO. Phil pointed out that four journals are available in full-text from EBSCO on line: *Booklist, Computers in Libraries, Library Journal, and School Library Journal.*
Motion: (Pieri/Zelman) to accept the list of subscription renewals as presented, with the addition of "Video Librarian". Carried.
- Carousel slide projector: Mary Elizabeth Jones of NYS DLD contacted Phil; she is interested in buying a carousel slide projector, if anyone has one available.
- Trustee Training Conference: The Trustee Training Conference is scheduled for Thursday, September 21. Registration information has been sent to all trustees and Directors. Facilitators will include Nancy Pieri, Jeff Cannell and Paul Hicok, and the UHLS Management Team. Registration deadline is September 1.
- Circulation Survey: 20 surveys have been returned, of which one had no library ID. The goal is to have the results distributed at the August meeting. The survey's purpose is to identify the "work-arounds" in the circulation system.

Election of Officers:

Barbara Nichols Randall presented the Slate of Officers for July 2006 – June 2007, as follows: Rebecca Lubin, Chairperson; Paul Hicok, Vice-Chairperson; Jane Minotti,

Secretary.

Motion: (Pieri/Sacco) to accept the Slate as presented. No discussion. Carried.

UHLS Administration: no report

Services: no report

Finance Committee & UHLS Board:

Central Library: P. Hicok

Central Library met and approved the Central Library Plan of Service component of Five-Year Plan of Service.

New Business:

- Gail Sacco reminded Directors of the Fall NYLA Conference which will be held in Saratoga Springs; The PLS booth is looking for volunteers at NYLA; please contact Gail if you can volunteer.
- Jane Chirgwin was welcomed as new Director of Rensselaer Public Library. Jane reported that 10 to 15% of the collection is automated, and that the Library is located in a former bank built in 1909.
- September and November Directors Association Meetings-
Motion: (Nichols Randall/ Zapala)to cancel November meeting in lieu of NYLA Conference.
Carried.
Motion: (Canzano/ Nichols Randall) to move the regularly scheduled September meeting, which falls on the Friday before Labor Day, to September 15 if the large meeting room is available.
Carried.

Old Business: none

Nuts & Bolts:

GUIL: Barbara announced that Margaret Garrett has been appointed Assistant Director, and Tom Barnes has been appointed Head of Adult Services. Any librarians interested in Albany city and county civil service positions should get on lists- applications are accepted by continuous recruitment. The Guilderland Library is exhibiting "Harry Porker", a fiberglass pig, for the C of C's "Pig-tacular" pig art contest for charity.

APLM: Jeff's OpEd piece on APL's new branch will run in the Sunday "Times Union" on July 9.

ALTM: Judy reported that they have received the architect's drawings for new building.

Motion: (Cannell/Pieri) Meeting adjourned 10:23 AM. Next meeting at 9 AM, UHLS Large Meeting Room, August 4, 2006

Respectfully Submitted,

Jane Minotti
August 1, 2006