

Directors' Association

Upper Hudson Library System
Friday, July 8, 2005 at UHLS

Attending: Jeff Cannell (APLM); Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Darlene Miller (CAST); Deborah Canzano (COHS); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Pat Sahr (NASS); Daryl McCarthy (NGRN); Margie Morris (POES); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR); Elaine Albrecht (WSTR)

Visitors: Joe Thornton (UHLS)

Meeting convened at 9:10AM

Welcome and Introductions to Judith Wines, new Director of ALTM

Election of Officers 2005-2006: B Nichols Randall presented the slate of officers for nomination: Barbara Nichols Randall, President; Rebecca Lubin, Vice-President; Jane Minotti, Secretary. There were no nominations from the floor.

Motion: (Sacco/ Cannell) to accept slate of officers. Carried.

Minutes:

Motion: (Canzano/ Lubin) to approve June 3, 2005 minutes. Carried.

UHLS: Phil Ritter

- **LLSA Funds:** Phil announced that 90% of the LLSA funds were received yesterday from the Division of Library Development. Libraries can expect to receive their checks for the full 100% amount in the next few weeks.
- **STEP Director:** Mary Jo Daley, a resident of Stephentown, has been appointed the new Director. It is a part-time position. She has worked at the Berkshire Community College Library and holds her MLS. She is expected to begin in two weeks.
- **CD & L:** A meeting was held among the directors of CD & L and the Directors of the library systems. Jo-Ann attended as UHLS representative. Due to a dramatic increase in volume, an issue had developed with sorting of items. The sorting process is now caught up. A problem arose in getting an exhibit moved from one library to another; this was resolved with CD & L's cooperation, but in future contract negotiations, the size of items to be transported will have to be re-negotiated. The plastic bins purchased by UHLS are limited in number, and it was stressed that libraries must also use the canvas bags, and should not be hoarding the bins or bags. A \$40,000 member item request for the purchase of containers to be used by the four library systems is still outstanding. While the use of bins has limited DVD damage, it has not affected the loss rates. Another problem discussed is the gossiping done by one courier. Library staff is encouraged to be circumspect with conversations with couriers, and should contact Jo Ann if upset by information heard from the courier.
- **UHLS Grant-funding ideas:** Gail asked that Phil create a committee to explore grant suggestions early in the application process. Phil agreed to form such a committee.

Discussion: Resource sharing and cooperation – Should “Local Request” be reinstated?

Guest: Joe Thornton, UHLS Manager Automation Services

Barbara led a discussion on the “Local Request” option that was developed by UHLS staff and Geoff Kirkpatrick, and brought to the June ASC meeting. ASC requested that this be brought before the Directors Association for further action. Joe Thornton was invited to respond to any questions. Barbara distributed May collection code circulation reports for each library. Since the migration from DRA to Horizon, some libraries have made materials “Non-Request-able” in order for their own patrons to receive priority. After much time and effort, in an attempt to replicate the “Local Request” choice inherent in DRA, a solution has been presented which restricts where the item travels. Any material with a “NEW” designation in the collection code must be picked up at the owning library.

P Hicok noted that since Horizon was implemented two years ago, patrons have now adjusted to placing requests themselves. It was mentioned that all libraries have their own unique strengths and that filling requests system-wide benefits all as a whole. Joe Thornton said that much effort has been expended to replicate the DRA version of “Local Request”, and that further tweaking would continue to slow Horizon down; he felt this was not worth the effort.

Motion: (Cannell/Hicok) The Directors Association thanks UHLS staff and Geoff Kirkpatrick for developing this option; the Directors Association no longer wishes to pursue "Local Request" as part of the Horizon system. In favor: 14. Opposed: 3. Carried.

UHLS Administration: No meeting/ no report

Services: No meeting/ no report

Finance Committee & UHLS Board: No meeting/ no report

Central Library: No meeting/ no report

Committee Appointments: All committee members were re-appointed.

New Business:

Barbara asked for a committee to review and up-date the Directors Association By-Laws. N Pieri and D Shoup volunteered. M. Morris requested that the minutes and historical records of the Directors Association be stored at UHLS.

Motion: (Morris/ Gaillard): Historical records of the Directors Association will be stored at UHLS. Carried.

Sirsi has merged with Dynix, and is known as "SirsiDynix".

Old Business:

July 6 was the deadline for school-district libraries in Albany County to submit paperwork for the Librarian I civil service exam.

Nuts & Bolts:

- **SNLK:** Successful Summer Fair was held on June 25.
- **CAST:** "Concert on the Lawn" is being held every Thursday evening with musicians (fiddlers) donating their time.
- **HOOF:** Very successful book sale raised more than \$500. The "Bennington Banner" featured the library's summer reading program in an article about local libraries.
- **ALTM:** ALTM is preparing to close on the new building, and involved in fundraising for the move.
- **RVLL:** Summer Fundraiser, Cocktail Party & silent auction to be held July 9 at the "Stone Crop House" located at Rensselaerville Institute.
- **COHS:** 111 people attended "Poppy Town Puppets". The library will be offering knitting lessons.
- **EGRN:** Questioned if other libraries limit # of ILL requests per patron- answer, no.
- **APLM:** Pine Hills branch will have a Harry Potter release party on July 15 at midnight. 60-70 have signed up.
- **VOOR:** Info on the PLS Conference Scholarship is on the NYLS website. Gail will be experiencing a staff shortage of 2 F/T employees this summer.

Motion: (Miller/Sahr) Meeting adjourned at 10:50 AM. Next meeting 9 AM August 5, 2005 at UHLS.

Reminder: Directors Association Conference October 7.

Submitted by,

Jane Minotti
July 15, 2005