

Directors' Association

Upper Hudson Library System
Friday, April 1, 2005 at UHLS

Attending: Jeff Cannell (APLM); Nancy Pieri (BETH); Julie Zelman (BRUN); Deborah Canzano (COHS); Bob Jaquay (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Pat Sahr (NASS); Judy Felsten (RCSC); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Larry Rogers (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Gail Sacco (VOOR)

Visitors: Larry Rogers, new Director @ STEP effective May 15, 2005
Meeting convened at 9:04 AM

Minutes:

Motion: (Canzano/Lubin) to approve March 4, 2005 minutes as written with correction of "PULISDO".
Carried.

Introductions and Welcome to Larry Rogers, STEP

UHLS: Phil Ritter

- **Lobby Day:** Phil thanked all library representatives who attended Lobby Day on March 15.
- **NYS Budget Update:** Phil provided an update on the NYS Budget, passed on March 31. The approved budget contains a restoration of the 5% cut in library funding, but does not contain the library construction amount of \$2 million, nor the \$2.6 million requested in increased aid to libraries.
- **UHLS Library Brochures:** Jo-Ann has produced a newly revised orange brochure listing each member library, and the hours open. Directors are requested to check the brochure for any errors, and to speak to Jo-Ann if you would like additional copies.
- **Outreach Mini-grant Applications:** The Services Committee will review the grant applications and then present their recommendations to the UHLS Board of Trustees. Both the Services Committee and the Board must approve the recommendations.
- **Board of Trustee Awards:** Phil reported that he had received nominations for Trustee of the Year, Program of the Year, and Library Advocate of the Year Phil by the March 28 deadline.
- **Narrative Reports:** Member library narrative reports for the UHLS Annual Dinner Program are due to Heidi by April 4.
- **UHLAN Cards:** UHLS will need to order more UHLAN cards soon. A suggestion was made to purchase the key chain type with the barcode pre-printed. UH will look into the cost.
- **PULISDO Meeting:** Phil reported on the PULISDO meeting which he attended on March 14; the major emphasis was on Lobby Day. Nassau County Library System received an LSTA grant to provide statewide trustee training which will be available to all public libraries.
- **Courier Crates:** UHLS purchased 230 new crates with the UHLS logo. The crates close securely on top to eliminate weather-related and environmental damage. When the contents of the crate are going to one destination, an optional tie-lock can be used to secure the crate. There is a place to insert the label code on one end. If no label is used, the crate will go to CD & L to be sorted. Libraries will continue to use the canvas bags until they are phased out of use.

UHLS Administration:

N. Pieri reported that the committee approved a contract with Prudential to market the empty task force space. Discussion was held on the Speaker for the Annual Meeting, and how to pay for an entertaining speaker. Due to lack of available funds, the previously – suggested group, "OINK," was not an option.

Services: No meeting/ no report.

Finance Committee and UHLS Board:

J. Cannell reported that at the February Finance Committee meeting, the Treasurer's Warrant and Amended 2005 UHLS Budget were approved.

Central Library Advisory:

J. Cannell reported that the committee will meet to evaluate the subscription to "Learn-a-Test" on April 14 at 9 AM, at APL. The representative libraries on the Advisory Council are: APLM- Central Library, MEND- Albany County-small library, COHS- Albany County- medium, GUIL- Albany County – large, NASS- Rens. County-small, SNLK- Rens County- medium, and TROY- Rens County- large.

Old Business:

- B. Nichols Randall read a Thank You letter she received from Ginny LaJuene.
- G. Sacco reminded people of registration for the Public Library Section Conference of NYLA. Registration deadline, in order to receive a free T-shirt, is April 4. The conference will be held in Saratoga Springs on Friday, May 6. Registration information is available on the NYLA web site. (www.nyla.org)
- Hudson Mohawk Library Association Spring Dinner Meeting will be held on Friday, April 29.
- The Fall UHLS Directors Association Conference is scheduled for Friday, October 7.

New Business:

- N. Pieri brought up an arrangement with Recorded Books for a subscription to download audio books, which can be saved to an MP3 player or computer. There is enough interest for UH libraries to enter as a consortium and receive a 5% discount. The individual price varies, and is based on circulation of audio books. Contact Mary Trev Thomas @ BETH if interested.
- Nominating Committee for 2005-2006 Directors Association officers; B. Jaquay and D. Canzano volunteered.

Nuts & Bolts:

- **BRUN:** Julie reported that they are now a Passport Acceptance Agent and receive \$30 for each passport processed. She encouraged libraries to consider this as a source of revenue.
- **COHS:** Debbie announced plans for an Adult Summer Reading Program, and invited other libraries to attend a short organizational meeting following the DA meeting.
- **COLN:** Bob shared that a youth volunteer was selected as one of Channel 13's Kids Who Care. The Library Theatre will perform a tribute to Shakespeare, "Uneasy Lies the Head that Wears a Crown," April 26 – May 1.
- **RVCS:** Judy reported that the Chess Club is thriving with a tournament planned.
- **SNLK:** A benefit trip to Tuscany planned by Celtic Tours was filled; a second trip from December 1-8 has space. A reception for author Lucia Nevai will be held April 10, 2PM.
- **EGRN:** Debbie announced that there are many events and historic programs happening in conjunction with the Sesquicentennial, a program on Patroonship, and an 1812 cantonment.
- **RVLL:** Rebecca shared that they received a settlement with the insurance company over the flooding, and that a benefit dinner will be held on April 17.
- **GUIL:** Barbara reported that the Crossgates Family Storytime will begin on April 6, and will be held every Wednesday at 10:30. Pianist Max Lifchitz will perform on April 10. GUIL will have 2 presentations during the Riverway Storytelling Festival, and take part in the Chamber of Commerce Expo held at Crossgates on April 9. Libraries requested to present display materials during National Library Week at Empire State Plaza, are GUIL, TROY, APLM, and BETH ; they will represent all libraries in the system.
- **Motion:** (Jaquay/Canzano) Meeting adjourned at 10:15 AM. **Note:** Since the PLS conference will be held on Friday, May 6, the next DA meeting will be June 3, 2005 at UHLS.

Submitted by,
Jane Minotti,
April 11, 2005

