

## **Directors' Association**

Upper Hudson Library System

Friday, June 4, 2004 At UHLS

**Attending:** Ginny LaJuene (ALTM); Nancy Pieri (BETH); Carol Trager (BRUN); Darlene Miller (CAST); Deborah Canzano (COHS); Bob Jaquay (COLN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Margie Morris (POES); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Barbara Kubli (STEP); Phil Ritter (UHLS); Gail Sacco (VOOR); Barbara Schoen (WVLT)

**Visitors:** Debbie Schoup, EGRN; Gordon Noble (BETH)

**Meeting convened at 9:03am**

### **Minutes:**

**Motion:** (Canzano, Zapala) to approve May 7, 2004 minutes. Carried.

### **UHLS: Phil Ritter**

- ILL Committee Report & Recommendations (presented by Gordon Noble): A committee was formed to analyze the ILL services within UHLS. The recommendations of this committee are as follows:
  1. Use CDLC's Point-to-Point system. Materials are received quicker and therefore patrons can have items longer. CDLC will train member libraries.
  2. Funding assistance to any library that wishes to have an account with OCLC for Group Access Capability (GAC).
  3. Contract with CDLC to act as the borrower for any library that does not have a GAC account.
  4. UHLS to continue to act as the lender for UHLS under the OCLC symbol VUE and handle the processing of things that are being lent and borrowed.

There will be not financial impact on UHLS; it will actually be a savings as Noralee's position will not be filled.

**Motion:** (Sacco, Pieri) Accept the recommendations of the ILL committee. Carried.

Phil will arrange a training session with CDLC for the Point-to-Point system. Jo-Ann will handle the UHLS end of this.

- UHLS Newsletter: The newsletter will continue to include the events of all libraries, the calendar, and sources of funding. Phil has not heard of any real demands for other information. Phil, Jo-Ann, Joe T, Heidi, and Mary will have a brainstorming session on June 14 to try to resolve format and content.
- LSTA Novel Invitational Grant 2004-05: This is an interim grant until the new LSTA format is implemented in April 2005. CDLC will prepare a grant for \$80,000 to be shared by UHLS, CDLC, SALS, and MVLA. They will employ Polly Farrington to coordinate and oversee the grant. The grant will allow for group sessions of training in various locations but open to all grant participants. It will include academic and public libraries. Gail Sacco expressed concern about combining public and academic training as there are different questions and concerns for each. She would also like training for children's database included in this grant.
- LSTA Grant 2005-07: The grants are now for two years and will begin on April 1, 2005. There are three categories: Technology; Special Services; and Service Improvement. The applications for grants need to be submitted by November 2004. Mary Fellows and Jo-Ann Benedetti will be working on them.
- Online databases for 2005: A decision needs to be made on Learn-A-Test as that contract starts in September. All other databases start in January. The decision for those will be made over the summer. Please contact Jo-Ann with any comments or suggestions.
- Jo-Ann relayed via Phil that she would like to be invited to come to visit member libraries.

**UHLS Administration:** N. Pieri

No meeting in May

**Services:** R. Jaquay

The committees decided on Library Program of the Year and reviewed nominations for Advocate of the Year. No one was selected and there will not be an award given this year. The Central Library Aid Application was accepted and passed on to the UHLS Board. They also responded to a letter from Valley Falls regarding grant writing.

**Finance Committee & UHLS Board: J. Cannell**

Reported by Phil – There was not a quorum at the last meeting and therefore no decisions could be made. They will meet just before the annual dinner. Barbara Kubli commented that she has not heard from the Trustee that is supposed to be representing her library. She asked Phil if he could remind the Trustees to make contact with the libraries they are representing. Phil reported that Phil Ehrlich cannot be the chair of the UHLS Board next year.

**Central Library: J. Cannell**

No report

**Old Business:**

Election of Officers for Directors' Association for 2005

**Motion:** (Kubli, Schoen) Moved that the slate of officers be accepted as follows: Ginny LaJuene, President; Barbara Nichols Randall, Vice President; Jane Minotti, Secretary with Pat Sahr recording minutes in her absence. Carried.

**New Business:**

- Darlene Miller thanked everyone for supporting the Riverway Storytelling Festival. She asked that directors earmarked time and money to allow their YSS staff to attend the trainings (free) next year. Phil stated that he is trying to put a line item in the budget for the Festival.
- Gail Sacco would like to talk about advocacy at the next meeting. She would also like to do a session on annual reports to the community.
- Carol Trager would be interested in seeing the statistics tracked for library usage in the area.

**Nuts & Bolts:**

**VOOR:** Looking into training for CPR through the Red Cross. It was suggested that they investigate the local EMTs and fire companies. Gail reported that NYLA has posted an Intellectual Freedom template on the website. It is very broad but comprehensive.

**SNLK:** Hosting a Wine & Cheese party on June 11<sup>th</sup> at the Harvest House.

**RVLL:** Hosting Annual Cocktail Party at the Stone Crop Mansion

**GUII:** Paul Grondahl will be reading from his new book about Teddy Roosevelt and there will be a wine and cheese reception.

**WVLT:** The Library Board wanted Barbara to ask everyone how they felt about having to put a deposit down on a DVD before borrowing it. All directors in attendance were appalled at that idea.

**ALTM:** New carpeting has been installed and they re-opened yesterday. They will be having an Open House on June 19<sup>th</sup> at 11am.

**EGRN:** The new director has been hired and her name is D Hobert. She will be starting in mid-June.

**STEP:** The 2<sup>nd</sup> Annual Quilt Show was very successful.

**CAST:** Len Tantillo will be at the library's 95<sup>th</sup> Birthday Celebration. The Block Party is on August 6<sup>th</sup>.

**Motion:** (Kubli, Trager) Meeting adjourned 10:30am. Next meeting August 6, 2004 at UHLS.

**NO JULY MEETING!**