

## **Directors' Association**

Upper Hudson Library System  
Friday, January 9, 2004 At UHLS

**Attending:** Jeff Cannell (APLM); Ginny LaJuene (ALTM); Nancy Pieri (BETH); Darlene Miller (CAST); Deborah Canzano (COHS); Pat Nonamaker (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Margie Morris (POES); Judy Felsten (RCSC); Jane Minotti (SNLK); Barbara Kubli (STEP); Phil Ritter (UHLS); Barbara Schoen (WVLT)

**Visitors:** Joe Thornton, UHLS Manager of Automation Services

**Meeting convened at** 9:05am

### **Minutes:**

**Motion** (Pieri, Gaillard) to approve December 5, 2003 minutes. Carried.

### **UHLS:** Phil Ritter

- ?? Introduced Joe Thornton. He will be taking over the Resource Sharing Advisory Council and the Database Maintenance Advisory Council. Joe stated that he is very pleased with what is going on at UHLS. The issue he is working on right now is Telecirc. The next ASC meeting is January 27. He is working on a better tracking system for dealing with issues, in order to know who is working on a problem.
- ?? Continuing Education Workshops – Distributed copies of the workshop listings which have already been sent out to everyone from Rachel.
- ?? Revised UHLS Organizational Chart – Distributed the new plan that will be presented to UHLS Administration Committee at the next meeting.
- ?? E-rate Technology Plans – In 2001 everyone had submitted a technology plan in order to apply for e-rate. UHLS will no longer be able to claim e-rate for internet services; they will only apply for telephone rates (“POTS” – Plain Old Telephone Service). UHLS will verify with the State that libraries do not need a technology plan to apply for the phone only.
- ?? Annual Report – Database was available as of January 8 – it froze up for several people that reported trying it. Reports are due to UHLS by February 16 in order to receive the \$1000 incentive. Expenditures were mailed out but are also on the Intranet.

### **UHLS Administration:** N. Pieri

No meeting

### **Services:** R. Jaquay

No meeting

### **Finance Committee & UHLS Board:** J. Cannell

No meeting

### **Central Library:** J. Cannell

They are “plugging along” with facilities plans and may have a fall referendum. Jeff feels the Armory would be a great space for the library.

### **2004 DA Conference:** G. LaJuene

The conference will be held on October 1, 2004. The committee (G. LaJuene, J. Minotti, D. Canzano, R. Lubin) will be visiting locations to determine where it will be held. Ginny distributed a list of possible topics and will email a copy to everyone.

**Telecirc**

Altamont & Troy are using it. Ginny reports that ALTM is generally pleased. The older patrons have realized that they will not be getting personal calls. The patrons have the option to be part of Telecirc. Barbara Nichols Randall reported that one of the problems is that it sounds like a telemarketer at first and patrons have been hanging up before listening to the whole message. It needs further refinement.

**Nuts & Bolts:**

**ALTM:** Received a member item grant from McInerney for furniture and one from Breslin for carpeting. ALTM will be having the Youth Orchestra perform at the Berne/Knox/Westerlo Auditorium. They will also be having some WWII veterans singing at the Homefront Café in March/April.

**COHS:** Debbie went to the LearnATest training. There is a great offering of tests. This needs to be promoted.

**SNLK:** Chris Shaw & Bridget Ball will be doing a fundraiser for the library on February 14 at the Sand Lake Arts Center. The tickets will be \$15. "Songs From the Front Porch"

**GUIL:** They received money from Breslin for computers for the AARP group. The computers will belong to GUIL. Right now GUIL has a display of 60s music and memorabilia.

**STEP:** Asked if anyone had heard about or received money from Sen. Bruno. No one had.

**CAST:** Next month they will have a 95<sup>th</sup> Anniversary Celebration.

**Old Business:**

None

**New Business:**

None

A discussion of standardizing policies will be held after the DA meeting for anyone interested.

**Motion** (Canzano, Gaillard) Meeting adjourned 10:10am. Next meeting February 6, 2004 at UHLS.