

Database Maintenance Advisory Council

December 10, 2013

Present: Lisa Bouchard (BETH), Rob Carle (UHLS), Sue Dague (EGRN), Katie Farrell (APLM), Karin Martin (BETH), Peggy Mello (COLN), Michele Reilly (VOOR), Mary Trev Thomas (BETH), Joe Thornton (UHLS)

Council decisions: Jendy asked through email if we could create “one coherent record of all these decisions made by the Database Committee.”

Rob showed the path to the *Training* wiki that does contain the recommendations of the Database Maintenance Advisory Council. The link to that page on the *Database* page on the UHLS website is broken. We’ll fix it. We’ll also investigate a way to auto-notify people when changes to the wiki are made.

Awards information: Mary Trev emailed:

Our YS department asked whether we might be able include Newbury, Caldecott, Coretta Scott King, Printz, Sibert, National Book Award, and Geisel award information in the 586 (Awards Note) field of the MARC records for the winners of those awards. ... It could be a good project for an intern (with appropriate training, using guidelines determined by DBAC).

Some comments:

- Michele: This would helpful at Reference.
- Mary Trev: How far back do we go?
- Rob: 586\$a is indexed.
- Rob: Would a web page work better?
- Joe: We’re working on updating the *Awards* section in *KidSearch*.

Contacts: Sue asked, “Is there an updated list of contacts with phone #s and email addresses for DMAC for our libraries?” UHLS had just such a list a few years ago, and one for Resource Sharing, too, and will find and update them, or create them if we can’t find them.

Cataloging issue: Sue asked, “What is the process for alerting a library of an incomplete record that was entered in the catalog 2 months ago?” This is an ongoing problem for a few libraries. Often Rob just corrects the records but some slip through the cracks. We discussed possibly charging the negligent libraries if we have make the changes that they’re responsible for. Joe will email everyone with a reminder to update bib records as soon after import as possible.

245\$h: Sue asked, “[Is there any] progress to report on the issue of correcting records with incorrect cassette and VHS headings?” Refresher: This is the problem with VHS records being attached to DVD bib records. Joe will write a report to show the problem records, and the libraries that own the records will move them to the correct records.

Itypes: Rob reported on the (excellent) progress of this project. It's almost finished and so far no major problems have emerged.

Horizon and HIP upgrades: Joe reminded everyone about the 12/19 upgrades to Horizon and the HIP, and described the process and expected downtime.

Next meeting: Joe will suggest a Tuesday or Thursday (preferable) in early 2014.