

## Database Maintenance Advisory Council

February 21, 2013

**Present:** Lisa Bouchard (BETH), Rob Carle (UHLS), Sue Dague (EGRN), Katie Farrell (APLM), Karin Martin (BETH), Peggy Mello (COLN), Carol Reppard (TROY), Julie Stump (VOOR), Mary Trev Thomas (BETH), Joe Thornton (UHLS)

**RDA.** Carol distributed handouts from the RDA workshop that John Myers (Union College) gave at the NYLA conference this year, and she said that the workshop was very useful and that the upcoming changes are not as bad as some people had anticipated (i.e. our databases and workflows will not change dramatically overnight).

**Training wiki.** Carol asked if the Training Wiki was up to date. Rob said yes, it is, but we decided to discuss it in relation to an item on last month's agenda -- *Series titles* (below) -- and *VuFind Formats and 245\$h* (also below).

**Series titles.** Sue corrected our conclusion from the previous meeting's minutes and said that if a 490 tag exists we should create either an 800 tag (with author) or an 830 tag (without author). Rob updated the wiki during the meeting to include the "830" part of that recommendation. Joe will email the group the part of LTI's documentation related to their handling of series during authority control processing.

**VuFind Formats and 245\$h:** Someone pointed Joe to a record in *VuFind* that is labeled "Slide" when it is clearly a DVD. Joe looked at *VuFind's* extremely thorough algorithm for determining media type. It's determined by the leader, the 007, and the 008 tags. In the case of the problem record -- and many more, as it turns out -- *VuFind* was reporting the media type accurately, based on the contents of those tags. This raised several questions:

- Should we use the contents of 245\$h as the sole determinant of media type, and change the *VuFind* algorithm? Joe has already done this in a test instance of *VuFind*, but this raises another question:
- Are the contents of 245\$h, as we have standardized and utilized them, sufficient to describe every item in our database? Joe pointed out that *VuFind* shows 25 media types for our collection but our list of 245\$h's has only 15 (16 including the default 'Book'). This raised another question:
- Should we update our list of valid 245\$h values? We did, during the meeting, bringing the new total to 18 (19 with 'Book'). We also decided that "videorecording" can no longer be assumed to imply "VHS" so we agreed to change the existing records and add " (VHS)" to the "videorecording" label. Likewise, we will change "[sound recording]" to "[sound recording (cassette)]" since we can also no longer assume that "sound recording" implies "cassette."

We'll continue this discussion at the next meeting.

**An important announcement:** After many years of faithful service and invaluable contributions to the Troy Public Library, the Upper Hudson Library System, and our own Database Maintenance Advisory Council, Carol Reppard announced that this is her last meeting as she will retire at the end of March. We all wish her the best of luck.

**Miscellaneous:**

- We will change the sort order of the *Subfield\_h* report on the Ad Hoc Reports page (<http://horizon.uhls.lib.ny.us/reports/>). It will now sort by 245\$h instead of bib#.
- Rob uses another report to check the quality of imported bib records, and we'll put that on the Ad Hoc Reports page. It's called *Records downloaded from OCLC*. It asks for your library's four-letter code and start and end dates, and then shows just the bib#'s of all records imported by your library during the specified time frame. The bib#'s are clickable links that connect to the *Staff View* (MARC display) section of the relevant bib record in *VuFind*.
- Joe will send a reminder to everyone about the importance of editing the 245\$h after importing new bib records.

**Next meeting:** Joe will suggest a Tuesday or Thursday at the end of March.