

Database Maintenance Advisory Council

February 25, 2009

Attendees: Lisa Bouchard (BETH), Katie Caprio (RVLL), Mary Coon (APL), Sue Dague (EGRN), Deidre Lisio (APL), Peggy Mello (COLN), Lisa Pitkin (GUIL), Julie Stump (VOOR), Mary Trev Thomas (BETH), Joe Thornton (UHLS)

Minutes of the October 22, 2008 meeting: Approved without discussion.

New 245\$h?: Lisa Bouchard had asked in an email:

I wanted to know what everyone thought about possibly creating a new collection for picture book and DVD sets sometime in the near future. ... [If] publishers start issuing picture books with DVDs more frequently, we might want to consider a separate category for these.

Deidre brought some Chinese books with DVD's and we discussed pouching, readalongs, and other related topics, but at the end agreed that a "wait and see" approach is best for now.

300 tag: Sue had asked by email if we would remind all catalogers to complete the 300 tag. After a short discussion we agreed that Joe should send an email to everyone reminding them to complete all important tags, e.g. 245, 260, 300, 520 (for children's books) and subject headings.

Z39.50: Sue brought an A-Z list of Z39.50 targets and asked if UHLS would add five or ten of the public library sources at a time to our list of Z39.50 sites. Joe said that rather than asking Jonathan to evaluate the usefulness of the sites, he'll ask him to add five or ten at a time and let the catalogers decide what's most useful to them.

Related: Queens and BCCLS still seem frequently to be unreachable. Joe will ask Jonathan to check.

Horizon upgrade: We discussed some problems – mostly minor – that resulted from the 1/27/09 upgrade to Horizon. Some examples:

- Subject headings don't link if there isn't an existing authority record. This can be fixed by right-clicking on the 650 tag in the MARC Editor and then choosing Link Options – Authority Link Type – Always Link.
- Some people lost their font settings in their Horizon clients.

KWIK security cases: EGRN has boxes of these to give away. COLN will take some CD and DVD cases (but not VHS).

Authority control: Lisa Pitkin had asked by email:

I noticed after the authority update that records that had both a 490 and an 800 field had had the 490 changed to 440. Is there a way that LTI can only change the records with no 800 field?

Joe said that LTI doesn't do customized processing, so what we see is what we get. We decided that UHLS will do the following:

1. If a record has a 440 and an 800 tag, change the 440 to a 490.
2. If the 440 contains an author (not a title), delete the 440 and add a 490 with the title.

CPSIA: We discussed the implications for the libraries of the Consumer Protection Safety Improvement Act (CPSIA), and the usefulness (or not) of the report UHLS wrote to identify children's items manufactured before 1985. Due to the stay of enforcement of this act, and the expectation that libraries may be absolved from compliance anyway, the pressure is off so we relaxed.

Staff Only: Peggy said that COLN has over 1100 items that are marked "Staff only" and asked why. I don't remember the answer for COLN, but I think we may have made all "missing" items "Staff Only" at some point to prevent them from appearing in the HIP.

UHLS will look at all "missing" items and change them to "Staff only" if they're not already so labeled.

Analytics: Julie explained to those of us (me) who didn't know what an "analytic" was, that it's one book with multiple novels by different authors. She had cataloged one and asked the group if she had done it correctly. The proper way to catalog these:

- Put the title from the cover in the 245
- Put the titles of the separate novels in a 505 field.
- If there are multiple authors, put them in 700 fields.

Next meeting: March 25, 2009 at 9:30 at UHLS