

## Database Maintenance Advisory Council

August 17, 2005

ATTENDEES: Mary Ellen Bena, Lisa Bouchard, Laurie Burns, Debbie Canzano, Rob Carle, Sue Dague, Deidre McGrath, Peggy Mello, Lisa Pitkin, Carol Reppard, Julie Stump, Joe Thornton

MINUTES FROM JUNE 22, 2005 MEETING: The meeting began at 9:30. The minutes of the previous meeting were approved without comment.

OCLC ERRORS: Deidre asked how to handle errors on the OCLC end when trying to get a bib record from CatExpress. Lisa P. has also encountered this problem. CatExpress displays an error message and the record cannot be downloaded. Joe will check with OCLC to learn the procedure for reporting and/or correcting these errors.

DELETING WITHDRAWN ITEMS: Rob has deleted 10,000+ withdrawn items. Rawdon no longer runs the program, as he used to every month, that deletes withdrawn items, because the program would hang whenever it encountered an item with a hold on it. Joe will check with Rawdon to confirm that the current method of counting withdrawn items for the monthly reports is to take a snapshot of each library's item holdings at the beginning of every month and compare the totals. The question of the day is, "Who should delete withdrawn items, the libraries or UHLS?" Debbie said that UHLS should do it and all agreed. Joe said he would ask Dynix to fix the program that stops as described above, but Rob said, "I already asked -- it's not going to happen." Rob said he could handle the job of deleting the libraries' withdrawn items, but Julie said that she would like to do VOOR's herself. Joe will ask the libraries to let us know if they want to do their own deletion of withdrawn items, and Rob will do the deletes for everyone who wants UHLS to do it.

SPINE LABELS: TROY is still having trouble with the spine breaker program for nonfiction call numbers, and Carol asked if we could start bugging Dynix about it. Lisa P said that Mike Sweeney at GUIL has found a workaround, but he has "to do massive customization behind the scenes." Rob said that we have an existing LogExpress request with Dynix, and that he will follow up.

SERIALS: Anne Stutzman from COLN sent an example of a problem with the way we handle serials. She downloaded a record from CatExpress for Guinness Book of World Records (2005, Special Anniversary Edition), and when she looked at it the following day it had merged with another record and "is a big mess." Anne asked if UHLS could fix

all serials records. Mary Ellen explained that a lot of our serials records have ISBN's and, since that's a match point for the import process, some merging will occur. Currently we have a couple of initiatives underway to address serials issues:

- We formed a subcommittee to produce a Serials Manual like the Cataloging Manual. Rob will facilitate.
- Joe has solicited lists of all magazines (current subscriptions or not) that are held by the libraries, as well as a summary of holdings statement for each. We will use this list to try to clean up our serials records, and give a corrected list of our holdings to CDLC to try to clean up the UHLS records in CDLC's Union List of Serials.
- Rob has given several workshops on the topic of serials.

We looked at the different ways that serials are displayed to patrons and staff, through stafpac and the HIP, depending on whether the owning library uses the Serials Module, Item Entry Method or Fast-Add Method. There seems to be a problem with location-specific searches when using the Serials Module. There is still much work to be done.

**CATEXPRESS PROBLEM:** Lisa B asked if we could get rid of the popup message that appears every time some of use access CatExpress. The message says something about a file being ready for download, and the problem is related to an error at OCLC at least a couple of months ago. Joe will ask OCLC how to remove this popup.

**The next meeting is scheduled for September 28, 2005 at 9:30 at UHLS.**